

September 19, 2022

TO: Members of the Faculty of Business
FROM: Elections, University Secretariat
SUBJECT: Faculty By-Election – Call for Additional Nominations

In compliance with Faculty By-Laws, a by-election will be conducted in the Faculty of Business on **October 26 & 27, 2022** to fill one vacant position on Senate.

The Dean's Advisory Council of the Faculty of Business has prepared the following slate of nominations which has also been posted on the University Secretariat website. The nominees listed have all indicated their willingness to serve, should they be elected.

These nominations are being communicated to all members of the Faculty of Business, who now have the opportunity to nominate additional candidates for any vacancy.

Nominations must have the consent of the nominee and be supported by the appropriate number of nominators (eligible voters) as indicated on the Nomination Form.

Completed nomination forms must be returned to the University Secretariat at unielec@mcmaster.ca **by 4:00 p.m. on Tuesday October 4, 2022.**

The elections will be conducted by the Secretary of Senate by means of McMaster's online voting system, MacVote. Voters will need their Mac ID and password in order to log in and cast their votes.

If you have any questions about the election process, please email [Elections \(University Secretariat\)](#).

Attachments: Slate of Nominations
Instructions to Nominees
Nomination Form
1 page Form (Statement-CV)

**FACULTY OF BUSINESS
COMMITTEE MEMBERSHIPS 2022 - 2023**

SENATE

One Vacancy (1-year term, July 1, 2022 – June 30, 2023)

Dr. Ruhai Wu	Associate Professor	Marketing
Dr. Manaf Zargoush	Associate Professor	Health Policy & Management
Dr. Baniyelme Zoogah	Associate Professor	Human Resources and Management
Dr. Yun Zhou	Associate Professor	Operations Management

Continuing

Dr. Sue McCracken	Professor	Accounting and Financial Management Services	2024
Dr. Narat Charupat	Professor	Finance and Business Economics	2025

Senate Article III (12) specifies that any full-time or part-time faculty member who holds a tenured or tenure-track, permanent teaching, teaching track or special appointment, or continuing appointment without annual review by the Board is eligible to be nominated.

Faculty By-law V (ii) requires further that of the three allotted Senate seats, at least one shall be filled by a Professor and at least one by an Associate Professor. Therefore the vacancy must be filled by a faculty member holding the rank of Associate Professor.

Instructions to Nominees

- 1) Submit a completed copy of this form to the University Secretariat at unielec@mcmaster.ca by the close of the nomination period.
- 2) The **NOMINEE** may submit either the one-page statement/cv (approximately 300 words) **or** provide a link to their bio page on their department's website.
- 3) **Nominators** must be members of the same Faculty as the **NOMINEE**.
- 4) In order to comply with the nomination requirements, all **nominators** must send an email **from** their McMaster email account **to the NOMINEE** with the nomination statement below.
- 5) Hard copy signatures are **not** required for nominators. In order to comply with the nomination requirements all **nominators** must send an email **from** their McMaster email account **to the Nominee** with the following statement:

I nominate <**NOMINEE NAME**> as a candidate for election in the Faculty of <*FACULTY*> to the <*NAME OF COMMITTEE*>.

I understand that the University Secretariat may contact me to verify this nomination.

Nominator first and last name

Nominator rank

Nominator Department

Nominator McMaster email address

- 6) The **Nominee** must attach a PDF copy of the nomination emails to their completed nomination form in order for their nomination to be accepted.

NOMINATION FORM FACULTY OF BUSINESS

Please submit separate forms for each nomination.

Senate

5 nominators required - link to bio or brief CV

Nominee Name: _____
Honorific _____ First _____ Last _____

Rank: _____ **McMaster email:** _____

Department: _____

Dept. Chair: _____
Honorific _____ First _____ Last _____

All nominators must be from the Faculty of Business

Nominator #1 _____
Honorific _____ First _____ Last _____

Department: _____ **Rank:** _____

Nominator #2 _____
Honorific _____ First _____ Last _____

Department: _____ **Rank:** _____

Nominator #3 _____
Honorific _____ First _____ Last _____

Department: _____ **Rank:** _____

Nominator #4 _____
Honorific _____ First _____ Last _____

Department: _____ **Rank:** _____

Nominator #5 _____
Honorific _____ First _____ Last _____

Department: _____ **Rank:** _____

Please return to unielec@mcmaster.ca before the close of the nomination period.

In the space below, please provide a statement (approximately 300-words) that will be helpful to the electorate in their selection. This page will be posted to the University Secretariat website exactly as submitted by the nominee; do not submit personal information on this page (i.e., address, telephone number, e-mail address, photograph, etc.). Please limit your statement to this page only.

Name of Nominee: _____