

Policy Update – 2019

The Policy Update provides all members of the University community with current information on revised or newly established policies and procedures.

The following policies were revised or established during the **2019 calendar year**.

University Policies, Procedures & Guidelines

[Academic Regalia, Hood Descriptions and Degree Abbreviations](#)

[Academic Revenue Activity Policy](#)

[Allocation of Teaching-Stream Positions Across Faculties \(SPS A9\)](#)

[By-Laws - Board of Governors](#)

[By-Laws - Board of Governors - Appendix B - Banking Resolution](#)

[By-Laws - Board of Governors – Appendix C – Safekeeping Resolution](#)

[By-Laws - Board of Governors – Appendix D – Resolution for the Sale of Securities](#)

[By-Laws - Board of Governors - Appendix E \(Execution of Instruments - Resolution\)](#)

[By-Laws - Board of Governors - Appendix F – Directions to CIBC Mellon Global Securities Services](#)

[By-Laws - Board of Governors - Appendix G - Borrowing Resolution](#)

[By-Laws - Business \(Faculty of\)](#)

[By-Laws - Science \(Faculty of\)](#)

[By-Laws - Senate](#)

[Code of Student Rights and Responsibilities](#) – effective January 1, 2020

[Contributory Pension Plan for Hourly-Rated Employees - Statement of Investment Policies and Procedures](#)

[Contributory Pension Plan for Salaried Employees, Statement of Investment Policies and Procedures](#)

Policy Update - 2019

[Cotutelle Policy](#)

[Discrimination and Harassment Policy](#) – effective January 1, 2020

[External and Internal Referees \(except for those Clinical Educators\) \(SPS B5\), Procedures for Selection of and Communication with](#)

[Faculty Professional Development Allowance Plan \(PDA\) Policy and Procedures](#)

[Insurance and Protection of Moveable Assets](#)

[Pregnancy and Parental Leaves Policy for Faculty and MUFA Librarians \(SPS C4\)](#)

[Preparation of Dossiers for Tenure/Permanence/CAWAR and/or Promotion \(SPS B12\)](#)

[Research Leave Policy - Permanent Faculty \(SPS C2\)](#)

[Research Residuals](#)

[Selection of and Communication with External & Internal Referees \(except for those for Clinical Educators\) \(SPS B5\)](#)

[Sexual Violence Policy](#) – effective January 1, 2020

[Storm Emergency Policy](#)

[Tenure and Promotion Policy](#)

[Workplace Accommodation, Guide and Procedures](#)

Employment Related Policies, Directives & Procedures

[Parental and Pregnancy Leave for TMG](#)

[President's Awards for Outstanding Service Policy and Procedures](#)

[Tuition Bursary Program for Dependents and Spouses](#)

Policy Update - 2019

Financial Policies, Procedures & Guidelines

[Accounts Receivable and Billing \(Non Student\) Policy – MacBill](#)

[Affiliate/Intercompany Accounts, Procedures for](#)

[Capital Assets \(Accounting for\)](#)

[Capital Assets - Tracking and Disposal Policy](#)

[Charging Interest & Fees on Non Student Accounts Receivable \(MacBill\), Guidelines for](#)

[Closing an Expendable Trust Fund, Guidelines for](#)

[Departmental Charges made to students' accounts](#)

[External Financing Decisions \(Lease vs. Buy\)](#)

[Financial Affairs Procedures for Affiliate/Intercompany accounts](#)

[Reimbursements to Individuals for University Business, Guidelines for \(AP-01\)](#)

[Strategic Procurement](#)

Administration Policies, Procedures & Guidelines

[Work Placement Fees, Guidelines for](#)

Policy Update - 2019

Health & Safety Policy and Risk Management Manual Programs (RMM)

[RMM 100 Workplace and Environmental Health and Safety Policy](#) - effective January 1, 2020

[RMM 115 Remotely Piloted Aircraft Systems Program](#) – NEW

[RMM 300 Appendix – Matrix](#)

[RMM 301 Standard Operating Procedures \(SOP\) Program](#)

[RMM 316 Electrical Safety Program](#)

[RMM 317 Machine Shop Safety Program](#)

[RMM 322 Health and Safety Training Needs Program](#)

[RMM 403 Noise Control and Hearing Program](#)

[RMM 502 Hazardous Waste Management Program](#)

[RMM 504 Compressed and Liquified Gases Program](#)

[RMM 505 Transportation of Dangerous Goods](#)

[RMM 1000 Reporting and Investigating Injury/Incident/Occupational Disease Program](#)