

AGENDA

NOTE: Members who wish to have items moved from the Consent to the Regular Agenda should contact the University Secretariat before the Senate meeting. Members may also request to have items moved when the Agenda is presented for approval.

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A. OPEN SESSION

OPENING REMARKS

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CONSENT

2. MINUTES OF PREVIOUS MEETING – JULY 8, 2020 (OPEN SESSION)

3. COMMUNICATIONS

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- 8 [b. Senate Meeting Schedule for 2020-2021 \(INFORMATION\)](#)
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REGULAR

4. BUSINESS ARISING

- 19 [COVID-19 Update from Associate Vice-President \(Students and Learning\) and Dean of Students Follow-up \(INFORMATION\)](#)

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6. COMMUNICATIONS

- 20 - 21 [a. COVID-19 Update from Acting Vice-Provost, Faculty \(INFORMATION\)](#)
- 22 [b. COVID-19 Update from Vice-President, Research \(INFORMATION\)](#)
- c. COVID-19 Update from Provost and Vice-President, Academic (Verbal Update)**
- d. Preliminary Enrollment Figures (Verbal Update) - S. Van Koughnett & D. Welch**

7. OTHER BUSINESS

September 9, 2020

TO: Members and Observers of the McMaster University Senate

FROM: Ms Andrea Thyret-Kidd
University Secretary

RE: **Primer on the McMaster University Senate**

Introduction:

McMaster operates under a bicameral system of university governance, which essentially means that there are two governing bodies, the Board of Governors and the Senate. *The McMaster University Act, 1976* is an Act of the Ontario Legislature. It incorporates McMaster University, creates its two governing bodies, sets out their compositions and assigns to them their duties and legal responsibilities. When operating within their respective jurisdictions, each governing body is the final authority within the University. There is necessarily much grey area and some overlap since academic and resource matters are not always easily separated. Coordination, cooperation and understanding between the two governing bodies are essential for the smooth operation of the University.

The Board of Governors is vested with “the government, conduct, management and control of the University and of its property, revenues, business and affairs”. The Board is composed of thirty-seven members, approximately 60% of whom are external to the University. The composition of the Board and its legal responsibilities are set out in sections 8 and 9 of the University Act.

The *McMaster University Act* and the *Senate By-Laws* can be found under the Home tab of the [University Secretariat website](#).

Powers of Senate:

The University Senate has ultimate responsibility for determining academic policy, which includes new academic programs, changes in curriculum, standards for admission to the University, academic regulations, the criteria and procedures for granting tenure and promotion to faculty members and so on. The specific powers of the Senate are described in Section 13 of the University Act:

- Appoint the Chancellor;
- Nominate, for appointment by the Board, a person for the position of President;

- Nominate for appointment by the Board, one or more Vice-Presidents, the Deans, the University Librarian, the University Registrar, and the members of the teaching staff of the University, excluding a person to be appointed for a stated period of time;
- Nominate for promotion by the Board, the members of the teaching staff of the University;
- Recommend to the Board the suspension or removal of a member of the teaching staff of the University;
- Control and regulate the system of education pursued in the University and the conduct, activities, and discipline, including suspension or expulsion, of the students thereof;
- Determine all courses of study, including standards for admission into the University and qualifications for degrees, diplomas and certificates;
- Conduct examinations and appoint examiners;
- Deal with matters arising in connection with the award of fellowships, scholarships, medals, prizes and other awards;
- Authorize the Chancellor and the Vice-Chancellor to confer the degrees of bachelor, master and doctor, including degrees in theology, and to award diplomas and certificates;
- Recommend to the Board the establishment or termination of any faculty, school, institute or department and the terms on which any institutions of higher learning may become part of or be affiliated with the University;
- Appoint an executive committee and such other committees as it may deem advisable and delegate to any such committee any of its powers;
- Make by-laws and regulations for the conduct of its affairs; and
- Make recommendations to the Board on any subject of concern to the University.

Composition of Senate:

The composition of Senate is described in Section 12 of the University Act. Senate consists of:

- *Ex officio* members, including the Chancellor, the President, the Vice-Presidents, the Deans, the Principal of McMaster Divinity College and the Chair of Undergraduate Council;
- 3 members appointed by and from the Board;
- 4 members appointed by the Alumni Association;
- 12 student members, one graduate and one undergraduate from each of the six Faculties;
- 31 faculty members, elected by and representative of each of the Faculties and Divinity College.

In addition to these members, the Senate By-laws extend Observer status to a number of academic administrators and the Presidents of the faculty and various student associations. Observers do not vote or present motions and normally do not participate in debate. The Chair

may occasionally recognise an Observer who wishes to make a comment or who has particular knowledge of the material being considered.

Confidentiality:

Much of Senate's business is conducted in Open Session and that part of each Senate meeting may be attended by any member of the University or the wider community. Matters discussed in Open Session are not confidential and the record of Senate's Open Session proceedings is available to the general public.

The University Act provides for certain matters to be dealt with in Closed Session, i.e., "matters confidential to the University" and "matters of a personal nature concerning an individual." Items discussed in the Closed Session portion of Senate meetings are confidential and are not to be divulged to anyone not entitled to be present. This rule applies also to the meetings of Senate committees and boards (Senate By-law 94.a).

The University is also governed by Ontario's *Freedom of Information and Protection of Privacy Act* (RSO 1990) (FIPPA). Despite the provisions of this Act, the substance of Closed Session discussions are normally exempt from disclosure. This Act does, however, impose on the University an even greater level of accountability with respect to the protection of confidential information about individuals.

Senate members and observers are urged to treat Closed Session discussions and materials with the necessary confidentiality, not only to protect the individuals whose names may be mentioned, but also to provide an atmosphere in which Senate and committee members may engage in frank debate on what are sometimes very sensitive issues. In this way, the dignity and authority of Senate will not be undermined and the decisions made will more likely be based on full and candid discussion.

Standing Committees of Senate:

The Senate has a number of standing committees where many of the matters that come to Senate for approval are discussed in detail first. The terms of reference and the composition of these committees are described in the Senate By-laws.

The **Executive Committee** is authorized to act on behalf of Senate between meetings and to deal with any matters referred to it by the President, the Senate, the Faculties or Councils, or other Senate committees. The Executive also serves as the Senate's nominating committee, making recommendations for memberships of Senate's standing committees and boards.

One of the most active of the Senate Committees is the **Committee on Appointments**. It is responsible for tenure policy, promotion policy, research leave policy, and policies and procedures related to academic appointments. It also reviews the cases of all faculty members

who are recommended for promotion or tenure each year from each of the six Faculties and makes the decision on whether tenure or promotion should be granted. This Committee nominates the memberships of selection committees for senior academic administrators and receives recommendations from those committees for approval and subsequent recommendation to the Senate and Board of Governors.

The **University Planning Committee (UPC)** is a joint committee of both the Board of Governors and the Senate. Many academic matters cannot be easily separated from their financial and other resource implications. With a joint Board-Senate committee, academic and resource matters can be considered together and appropriate recommendations made to either the Senate or the Board of Governors or (which is usually the case) to both. The **Budget Committee** is a subcommittee of UPC. The UPC presents the annual Consolidated Budget to the Senate every year for information and comment before it is taken to the Board of Governors for approval. The **University Student Fees Committee** is a subcommittee of UPC and recommends all revisions to tuition and supplemental fees to the Budget Committee.

The **Committee on Academic Integrity** makes recommendations to Senate on policy and procedures relating to academic integrity issues and on measures designed to reduce instances of academic dishonesty.

The **Committee on Student Affairs** is responsible for recommending to the Senate policies on non-academic aspects of student life, including University residences and student services, and on matters of student conduct and discipline.

Senate has a number of other standing committees, such as the **Committee on Honorary Degrees**, the **Committee on University Ceremonials and Insignia**, and the **Committee on By-laws**.

The University has the responsibility to provide fair and equitable procedures for the lodging and hearing of complaints and grievances arising out of University regulations, policies and procedures that affect students, faculty and staff. To this end, Senate has a number of appeal and grievance procedures.

The **Board for Student Appeals** is the final appeal body for all students in the University. The Board for Student Appeals also has the responsibility for reviewing the Student Appeal Procedures and for recommending changes to Senate.

The **Tenure and Promotion Appeals Nominating Committee** recommends to Senate the memberships of tribunals to hear appeals of decisions related to tenure and promotion of faculty.

The **Board-Senate Research Misconduct Hearings Panel**, the **Board-Senate Sexual Harassment/Anti-Discrimination Hearings Panel** and the **Faculty Discipline Board** provide pools of potential members from which tribunals may be appointed to hear appeals and grievances under the relevant Senate and Board policies.

Councils of Senate:

Two other bodies of Senate are the **Graduate Council (GC)** and the **Undergraduate Council (UGC)**. Although they are subordinate bodies of Senate, they differ from the standing committees in that Senate has delegated to each of the Councils some major decision-making powers. A detailed breakdown of the membership can be found in the Senate By-laws.

The **Undergraduate Council** is responsible for “regulating matters concerning undergraduate work”. In practice, this means that it has the authority to approve curriculum changes recommended by Faculties, to approve minor changes in admission standards, to stipulate the conditions of award for all scholarships and prizes, to decide who will be awarded scholarships and prizes, and to make decisions on any other policies related to undergraduate work such as the academic regulations. The only matters that must be referred to the Senate for final decision are the establishment of new degree programs, closure of existing programs, substantial revisions in a Faculty’s admission standards, and major changes in degree requirements. UGC is chaired by the Vice-Provost (Faculty).

The **Graduate Council** is similar to UGC except that it is responsible for the regulation of matters concerning graduate work. Again, Senate has delegated to GC considerable power to make decisions in the area of graduate curriculum and policy, admission standards, awards, scholarships and bursaries. The Vice-Provost and Dean of Graduate Studies is the Chair of Graduate Council.



UNIVERSITY SECRETARIAT
• Board of Governors
• Senate

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**SENATE MEETING SCHEDULE
2020-21 Academic Session
at 3:30 p.m.**

Wednesday, September 9, 2020

Wednesday, October 14, 2020

Wednesday, November 11, 2020

Wednesday, December 9, 2020

Second Term

Wednesday, January 13, 2021

Wednesday, February 10, 2021

Wednesday, March 10, 2021

Wednesday, April 14, 2021

Wednesday, May 12, 2021

Wednesday, June 9, 2021

2020-21 Senate Membership for Information

Appointment	Title	Full Name	Term End
Ex Officio	Chancellor	Ms Santee Smith	
Ex Officio	President & Vice-Chancellor	Dr. David Farrar	
Ex Officio	Provost and Vice President, Academic	Dr. Susan Tighe	
Ex Officio	Vice-President (Administration)	Mr. Roger Couldrey	
Ex Officio	Dean and Vice-President (Health Sciences)	Dr. Paul O'Byrne	
Ex Officio	Vice-President (Research)	Dr. Karen Mossman	
Ex Officio	Vice-President (University Advancement)	Ms. Mary Williams	
Ex Officio	Dean, Faculty of Business	Dr. Leonard Waverman	
Ex Officio	Dean, Faculty of Engineering	Dr. Ishwar Puri	
Ex Officio	Dean, Faculty of Humanities	Dr. Pamela Swett	
Ex Officio	Dean, Faculty of Science	Dr. Maureen MacDonald	
Ex Officio	Dean, Faculty of Social Sciences	Dr. Jeremiah Hurley	
Ex Officio	Vice-Provost and Dean of Graduate Studies	Dr. Doug Welch	
Ex Officio	Principal, McMaster Divinity College	Dr. Stanley Porter	
Ex Officio	Undergraduate Council Chair	Dr. Kim Dej	
Ex Officio	Director, Centre for Continuing Education	Dr. Lorraine Carter	
Teaching Staff	Faculty of Business	Dr. Peter Miu	June 30, 2021
Teaching Staff	Faculty of Business	Dr. Sherman Cheung	June 30, 2022
Teaching Staff	Faculty of Business	Dr. Anna Danielova	June 30, 2023
Teaching Staff	Faculty of Engineering	Dr. Nicola Nicolici	June 30, 2021
Teaching Staff	Faculty of Engineering	Dr. Kim Jones	June 30, 2022
Teaching Staff	Faculty of Engineering	Dr. Todd Hoare	June 30, 2023
Teaching Staff	Faculty of Humanities	Dr. Christina Baade	June 30, 2021
Teaching Staff	Faculty of Humanities	Dr. Kathryn Mattison	June 30, 2021
Teaching Staff	Faculty of Humanities	Dr. Chandrima Chakraborty	June 30, 2022
Teaching Staff	Faculty of Humanities	Dr. Martin Horn	June 30, 2022
Teaching Staff	Faculty of Humanities	Dr. Melinda Gough	June 30, 2023
Teaching Staff	Faculty of Humanities	Dr. Nikolai Penner	June 30, 2023
Teaching Staff	Faculty of Social Sciences	Dr. Megan Brickley	June 30, 2021
Teaching Staff	Faculty of Social Sciences	Dr. Katherine Cuff	June 30, 2021
Teaching Staff	Faculty of Social Sciences	Dr. Judy Fudge	June 30, 2022
Teaching Staff	Faculty of Social Sciences	Dr. Ameil Joseph	June 30, 2022
Teaching Staff	Faculty of Social Sciences	Dr. Peter Graefe	June 30, 2023
Teaching Staff	Faculty of Social Sciences	Dr. James Gillett	June 30, 2023
Teaching Staff	Faculty of Science	Dr. Kim Dej	June 30, 2021
Teaching Staff	Faculty of Science	Dr. Graham Scott	June 30, 2021
Teaching Staff	Faculty of Science	Dr. Patrick Bennett	June 30, 2022
Teaching Staff	Faculty of Science	Dr. Laura Parker	June 30, 2022
Teaching Staff	Faculty of Science	Dr. Maikel Rheinstadter	June 30, 2023
Teaching Staff	Faculty of Science	Dr. Lia Bronsard	June 30, 2023

2020-21 Senate Membership for Information

Teaching Staff	Faculty of Health Sciences	Dr. Pamela Baxter	June 30, 2021
Teaching Staff	Faculty of Health Sciences	Dr. Mark Walton	June 30, 2021
Teaching Staff	Faculty of Health Sciences	Dr. Dina Brooks	June 30, 2022
Teaching Staff	Faculty of Health Sciences	Dr. Janie Astephen-Wilson	June 30, 2022
Teaching Staff	Faculty of Health Sciences	Dr. Matthew Miller	June 30, 2023
Teaching Staff	Faculty of Health Sciences	Dr. Jeff Weitz	June 30, 2023
McMaster Divinity College		Dr. Phil Zylla	June 30, 2021
Alumni Representative		Ms Moira Taylor	June 30, 2021
Alumni Representative		Mr. Gary Collins	June 30, 2021
Alumni Representative		Ms. Beth Manganelli Staite	June 30, 2022
Alumni Representative		Mr. Jim McCaughey	June 30, 2023
Board Representative		Dr. Juliet Daniel	June 30, 2022
Board Representative		Ms Leah Allen	June 30, 2022
Board Representative		Dr. Carlos Filipe	June 30, 2021
Student Representative - Undergraduate	Faculty of Business	Mr. Ryan Whitcher	June 30, 2021
Student Representative - Undergraduate	Faculty of Engineering	Mr. Dalue Tang	June 30, 2022
Student Representative - Undergraduate	Faculty of Health Sciences	Mr. Muneeb Ahmed	June 30, 2021
Student Representative - Undergraduate	Faculty of Humanities	Vacancy	
Student Representative - Undergraduate	Faculty of Science	Ms Haleigh Wallace	June 30, 2022
Student Representative - Undergraduate	Faculty of Social Sciences	Ms Cassidy Bereskin	June 30, 2021
Student Representative - Graduate	Faculty of Business	Ms Alyaa Abdelhalim	June 30, 2022
Student Representative - Graduate	Faculty of Engineering	Mr. Sahand Sepehrvand	June 30, 2021
Student Representative - Graduate	Faculty of Health Sciences	Ms Manisha Pahwa	June 30, 2021
Student Representative - Graduate	Faculty of Humanities	Vacancy	
Student Representative - Graduate	Faculty of Science	Ms Anita Acai	June 30, 2021
Student Representative - Graduate	Faculty of Social Sciences	Ms Shirleen Datt	June 30, 2021

**MEMBERSHIPS OF STANDING COMMITTEES AND BOARDS
OF SENATE
FOR THE 2020-2021 ACADEMIC YEAR**

EXECUTIVE COMMITTEE

Chancellor	Ms Santee Smith
President (Chair)	Dr. David Farrar
Provost and Vice-President (Academic)	Dr. Susan Tighe

Eight members of Senate, including four faculty, one alumni member, one other Senate member, one graduate student, one undergraduate student

Teaching Staff Senator	Dr. Anna Danielova	(2023)
Teaching Staff Senator	Dr. Dina Brooks	(2022)
Teaching Staff Senator	Dr. Kim Jones	(2022)
Teaching Staff Senator	Dr. Christina Baade	(2021)
Senator	Dr. Ishwar Puri	(2023)
Alumni Senator	Mr. Jim McCaughey	(2023)
Graduate Student Senator	Ms Anita Acai	(2021)
Undergraduate Student Senator	Mr. Ryan Whitcher	(2021)

COMMITTEE ON APPOINTMENTS

Chancellor	Ms Santee Smith
President	Dr. David Farrar
Provost and Vice-President (Academic)	Dr. Susan Tighe
Vice-President (Research)	Dr. Karen Mossman
Vice-Provost and Dean of Graduate Studies	Dr. Douglas Welch

Seven elected faculty members of Senate, and one student member of Senate

Teaching Staff Senator	Dr. Nicola Nicolici	(2021)
Teaching Staff Senator	Dr. Chandrima Chakraborty	(2022)
Teaching Staff Senator (Chair)	Dr. Katherine Cuff	(2021)
Teaching Staff Senator	Dr. Todd Hoare	(2023)
Teaching Staff Senator	Dr. Patrick Bennett	(2022)
Teaching Staff Senator	Dr. Peter Miu	(2021)
Teaching Staff Senator	Dr. Jeff Weitz	(2023)
Student Senator	Ms Anita Acai	(2021)

COMMITTEE ON HONORARY DEGREES

Chancellor	Ms Santee Smith	
President (Chair)	Dr. David Farrar	
Teaching Staff Senator	Dr. Janie Astephen- Wilson	(2022)
Teaching Staff Senator	Dr. Melinda Gough	(2023)
Teaching Staff Senator	Dr. Maikel Rheinstadter	(2023)
Teaching Staff Senator	Dr. Megan Brickley	(2021)
Alumni Member of Senate	Ms Beth Manganeli Staite	(2022)

COMMITTEE ON UNIVERSITY CEREMONIALS AND INSIGNIA

Chancellor	Ms Santee Smith	
President	Dr. David Farrar	
University Bedel	Dr. Michel Rathbone	
Teaching Staff Senator (Chair)	Dr. Martin Horn	(2022)
Teaching Staff Senator	Dr. Laura Parker	(2022)
Teaching Staff Senator	Dr. Ameil Joseph	(2022)
Teaching Staff Senator	Dr. Kim Dej	(2021)
Teaching Staff Senator	Dr. Kim Jones	(2022)
Teaching Staff Senator	Dr. Megan Brickley	(2021)
Graduate Student Senator	Mr. Sahand Sepehrvand	(2021)
Undergraduate Student Senator	TBD	
Registrar (<i>Consultant</i>)	Ms Melissa Pool	
Convocation & Curriculum Officer (<i>Consultant</i>)	Mr. Brad Coburn	

COMMITTEE ON BY-LAWS

Chancellor	Ms Santee Smith	
President	Dr. David Farrar	
<i>four members appointed by the Senate, one of whom shall be a member of the Senate and one of whom shall be the Secretary of the Senate</i>		
Secretary of the Senate	Ms Andrea Thyret-Kidd	
Teaching Staff Senator (Chair)	Dr. Peter Miu	(2021)
Teaching Staff	Dr. Judy Fudge	(2022)
Teaching Staff	Dr. Kathryn Mattison	(2021)

COMMITTEE ON ACADEMIC INTEGRITY

Chancellor	Ms Santee Smith	
President	Dr. David Farrar	
Vice-Provost and Dean of Graduate Studies	Dr. Douglas Welch	
Vice-Provost (Faculty)	Dr. Kim Dej (Acting)	
Teaching Staff Senator	Dr. Nikolai Penner	(2023)
Teaching Staff Senator	Dr. Mark Walton	(2021)
Teaching Staff Senator	Dr. James Gillett	(2023)
Teaching Staff Senator (Chair)	Dr. Laura Parker	(2022)
Undergraduate Student Senator	Ms Cassidy Bereskin	(2021)
Graduate Student Senator	Mr. Sahand Sepehrvand	(2021)
Academic Integrity Officer (Consultant)	Ms Kim Mason	
Registrar (Consultant)	Ms Melissa Pool	
Associate Registrar and Secretary of the School of Graduate Studies (Consultant)	Ms Stephanie Baschiera	

COMMITTEE ON STUDENT AFFAIRS

Chancellor	Ms Santee Smith	
President	Dr. David Farrar	
Associate Vice-President (Students & Learning) and Dean of Students (Chair)	Mr. Sean Van Koughnett	
<i>Membership is for one year (July 1 to June 30)</i>		
Teaching Staff Senator	Dr. Graham Scott	(2021)
Teaching Staff	Dr. Peter Graefe	(2021)
Teaching Staff	TBD	
Undergraduate Student (part-time)	TBD	
Undergraduate Student (full-time)	TBD	
Undergraduate Student (residence)	TBD	
Graduate Student Senator	Alyaa Abdelhalim	(2021)

UNDERGRADUATE COUNCIL

Ex Officio Members

Chancellor	Ms Santee Smith
President	Dr. David Farrar
Provost and Vice-President (Academic)	Dr. Susan Tighe
Vice-Provost (Faculty)	Dr. Kim Dej (Acting)
Associate Dean (Academic), Faculty of Business	Dr. Sue McCracken
Associate Dean (Academic), Faculty of Engineering	Dr. Steve Hranilovic
Vice Dean, Health Sciences	Dr. Alan Neville
Associate Dean, Faculty of Humanities	Dr. Sean Corner
Associate Dean (Academic), Faculty of Science	Dr. Michael Farquharson
Associate Dean (Academic), Faculty of Social Sciences	Dr. Tracy Prowse
Director, Arts and Science Program	Dr. Jean Wilson
Director, Centre for Continuing Education	Dr. Lorraine Carter
University Registrar	Ms Melissa Pool
Associate Vice-President, (Students & Learning) and Dean of Students	Mr. Sean Van Koughnett
University Librarian	Ms Vivian Lewis

Elected Faculty Members

Faculty of Business	Dr. Peter Miu	(2023)
Faculty of Engineering	Mr. Cameron Churchill	(2022)
Faculty of Health Sciences	Dr. Stacey Ritz	(2023)
Faculty of Humanities	Dr. Jeffery Donaldson	(2021)
Faculty of Science	Dr. Rosa da Silva	(2022)
Faculty of Social Sciences	Dr. Karen McGarry	(2021)

7 undergraduate students, one from each of the six Faculties offering undergraduate work, and one from the Arts and Science Program, to be appointed by Senate

Undergraduate Students

Arts and Science Program	Mr. Faris Mecklai	(2021)
Faculty of Business	Ms Alexandra Cristiano	(2021)
Faculty of Engineering	Ms Alisa Neang	(2021)
Faculty of Health Sciences	TBD	
Faculty of Humanities	Ms Robyn Kaur Sidhu	(2021)
Faculty of Science	Mr. Jake McNairn	(2021)
Faculty of Social Sciences	Mr. Cole Badiani	(2021)

UNIVERSITY PLANNING COMMITTEE

Ex Officio Members

Chancellor	Ms Santee Smith
Chair of the Board of Governors	Mr. Brad Merkel
Vice-Chair of the Board of Governors	Ms Jane Allen
President	Dr. David Farrar
Provost and Vice-President (Academic) (Chair)	Dr. Susan Tighe
Vice-President (Administration)	Mr. Roger Couldrey
Vice-President (Research)	Dr. Karen Mossman
Vice-Provost and Dean of Graduate Studies	Dr. Douglas Welch

Members shall be elected by and from the appropriate constituency according to the approved process. Terms of office begin July 1. Five members elected by and from the teaching staff of the University and one Faculty Dean, elected by and from the six Faculty Deans.

Elected Teaching Staff	Dr. Ana Campos	(2021)
Elected Teaching Staff	Dr. John Preston	(2022)
Elected Teaching Staff	Dr. Michele George	(2022)
Elected Teaching Staff	Dr. Robin Cameron	(2023)
Elected Teaching Staff	Dr. Jim Dunn	(2023)
Elected Faculty Dean	Dr. Pamela Swett	(2022)
Elected Non-Teaching Staff	Ms Arlene Dosen	(2021)
Elected Graduate Student	Ms Dana Shuqom	(2022)
Elected Undergraduate Student	Mr. Josh Arbess	(2022)

FACULTY DISCIPLINE BOARD

Six tenured faculty members at the rank of Professor (*staggered three-year terms*)

Tenured Faculty Member	Business	Dr. Rick Hackett	(2022)
Tenured Faculty Member	Engineering	Dr. William Farmer	(2022)
Tenured Faculty Member	Health Sciences	Dr. Judith West-Mays	(2023)
Tenured Faculty Member	Humanities	Dr. Daniel Coleman	(2021)
Tenured Faculty Member	Science	Dr. David Earn	(2021)
Tenured Faculty Member	Social Sciences	Dr. Cyril Levitt	(2023)

TENURE AND PROMOTION APPEALS NOMINATING COMMITTEE

Six full-time tenured faculty members, normally at the rank of professor, not necessarily drawn from Senate, one from each of the Faculties of Business, Engineering, Health Sciences, Humanities, Science and Social Sciences, none of whom, during his or her term on the Committee, shall be a member of a Faculty Tenure and Promotion Committee or of the Senate Committee on Appointments. (1-year appointments – July 1 to June 30)

Faculty of Business	Dr. Ron Balvers	(2021)
Faculty of Engineering	Dr. Jamal Deen	(2021)
Faculty of Health Sciences	Dr. Stephanie Atkinson	(2021)
Faculty of Humanities	Dr. William Hanley	(2021)
Faculty of Science	Dr. Bruce Milliken	(2021)
Faculty of Social Sciences	Dr. Travis Kroeker	(2021)

SENATE BOARD FOR STUDENT APPEALS

Twelve members appointed by the Senate for one-year terms (September 1 to August 31), of whom six shall be members of the faculty who are not senior academic administrative officers, four shall be undergraduate students, and two shall be graduate students.

Faculty Member (Chair)	Dr. Christina Baade	Humanities	(2021)
Faculty Member (Vice-Chair)	Dr. Kim Jones	Engineering	(2021)
Faculty Member	Dr. Kalai Saravanamuttu	Science	(2020)
Faculty Member	Dr. Peter Graefe	Social Science	(2021)
Faculty Member	Dr. Sherman Cheung	Business	(2021)
Faculty Member	Dr. Julie Richardson	Health Sciences	(2021)
Undergraduate Student	Ms Haleigh Wallace	Science	(2021)
Undergraduate Student	Mr. Dalue Tang	Engineering	(2021)
Undergraduate Student	Ms Cassidy Bereskin	Social Sciences	(2021)
Undergraduate Student	Vacancy		
Graduate Student	Ms Manisha Pahwa	Health Sciences	(2021)
Graduate Student	Ms Alyaa Abdelhalim	Business	(2021)

BOARD-SENATE RESEARCH MISCONDUCT HEARINGS PANEL

Senate Component: 18 tenured faculty members appointed by the Senate after consultation with the Faculty Association, 3 graduate and 3 undergraduate students appointed by the Senate, 12 full-time staff members who have been employees of the University for at least two years appointed by the Board of Governors after consultation with the appropriate staff associations. *Members of the Panel shall be appointed for staggered 3-year terms, once renewable, effective July 1.* The Chair and one Vice-Chair of the Panel shall be appointed by Senate from among the tenured faculty members; one Vice-Chair shall be appointed by the Board of Governors from among the staff members.

Faculty Member	Business	Dr. Benson Honig	(2022)
Faculty Member	Business	Dr. Ron Balvers (CHAIR)	(2023)
Faculty Member	Business	Dr. Erin Reid	(2023)
Faculty Member	Engineering	Dr. Douglas Down	(2023)
Faculty Member	Engineering	Dr. Ian Bruce	(2023)
Faculty Member	Engineering	Dr. Carlos Filipe	(2022)
Faculty Member	Health Sciences	Dr. Gail Gavereau	(2023)
Faculty Member	Health Sciences	Dr. Brenda Vrkljan	(2021)
Faculty Member	Health Sciences	Dr. Mark Walton	(2021)
Faculty Member	Humanities	Dr. Lorraine York	(2021)
Faculty Member	Humanities	Dr. Barry Allen	(2023)
Faculty Member	Humanities	Dr. Suzanne Crosta	(2022)
Faculty Member	Science	Dr. Niko Yiannakoulais	(2022)
Faculty Member	Science	Dr. Nick Bock	(2022)
Faculty Member	Science	Dr. Matt Valeriotte	(2023)
Faculty Member	Social Sciences	Dr. Tony Porter (VICE-CHAIR)	(2022)
Faculty Member	Social Sciences	Dr. Stephen McBride	(2023)
Faculty Member	Social Sciences	Dr. Travis Kroeker	(2022)
Undergraduate Student	Science	Ms Maisha Ahmed	(2021)
Undergraduate Student		Ms Julia Singer	(2021)
Undergraduate Student	Science	Mr. Sahil Karnani	(2023)
Graduate Student	Health Sciences	Ms Valentina Antonipillai	(2021)
Graduate Student	Science	Ms Erica Dao	(2021)
Graduate Student	Science	Ms Joanna Makutsa	(2021)

**BOARD-SENATE HEARING PANEL FOR DISCRIMINATION, HARASSMENT, AND
SEXUAL VIOLENCE**

Senate Component: 6 members of the teaching staff, 3 undergraduate students, and 3 graduate students. The Chair is appointed by Senate from among the above members. Student members are appointed for two-year terms and teaching staff for three-year terms.

Teaching Staff Member	Health Sciences	Dr. Sandeep Raha	(2022)
Teaching Staff Member	Humanities	Dr. Elzbieta Grodek	(2021)
Teaching Staff Member	Business	Dr. Gillian Mulvale	(2023)
Teaching Staff Member	Engineering	Dr. Heather Sheardown (CHAIR)	(2022)
Teaching Staff Member	Social Sciences	Dr. Saara Greene	(2021)
Teaching Staff Member	Science	Dr. Colin Seymour (VICE-CHAIR)	(2022)
Graduate Student	Science	Mr. Dipankar Saha	(2022)
Graduate Student	Science	Ms Nikita Jhaveri	(2022)
Graduate Student	Health Sciences	Shehryar Ahmad	(2022)
Undergraduate Student	Social Sciences	Mr. Cam Brandreth*	(2021)
Undergraduate Student	Health Sciences	Mr. Preston Thompson	(2023)
Undergraduate Student		Ms Nikki Wong	(2021)

September 9, 2020

TO: Members and Observers of the McMaster University Senate

RE: **COVID-19 Update from Associate Vice-President (Students and Learning) and Dean of Students Follow-up**

At the last Senate meeting a question was asked regarding the diversity of the 124 students that have been hired as ambassadors for the Archway program.

The ethnicity and nationality of students is not tracked; however Residence Life is mindful in their hiring practices of diversity issues.

The processes was designed and executed with the following steps to ensure EDI was a priority:

- Professional staff (11) building and overseeing the selection processes have all completed the University's EDI Training Program.
- Consulted with MSU and their services (Pride Community Centre, Diversity Services) to promote positions and recruit applicants for Residence Life positions last December/January
- Consulted SSC Diversity Employment Coordinator and International Student Services to promote positions and recruit applicants for Mentor position in April/May
- Selected many students who demonstrate financial need through McMaster's Work Study program
- Multi-stage selection processes for all positions, including:
 - Including written applications, in-person and/or digital individual behaviour-based interviews, and/or group-based interviews
 - Selection rubrics designed using McMaster's Core Leadership Capabilities
 - Multiple reviewers at each step to check for and limit bias



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Update for Senate August 7 through September 7, 2020

Decisions about undergraduate academic planning in response to the COVID19 pandemic continue to be informed by Public Health and government directives and are guided by principles that prioritize the health and safety of our students, staff, faculty and community. These discussions involve primarily the Associate Deans Group (ADG) in consultation with Deans and the Crisis Management Group. Discussions with the Associate Deans Group occur at *ad hoc* weekly meetings and through email communications. This group includes the Associate Deans (Academic) and FHS Assistant Deans, the Director of the Arts & Science program and other program leads, as well as representatives from across campus including the Registrar's Office, the Secretariat's Office, the Office of the AVP (Students and Learning), the Office of Equity and Inclusion, Student Accessibility Services, Student Wellness, the MacPherson Institute, the University Technology team, the Libraries, and Communications and Public Affairs. In some cases, additional stakeholders were consulted including MUFA, HR, CUPE, McMaster Student Union (MSU) leadership and the Undergraduate Council (UGC). Information is conveyed primarily by email to faculty directly or through chairs, directors and program leads.

Academic planning for planning for 2020/21

***Ad hoc* committees:**

Academic return to campus

In the Fall 2020 term, there are 24 courses that will host in-person course activities (this does not include theses/research or clinical placements/co-op). Other than accredited programs requiring students to be present for class, all courses were required to offer an alternative way for students to participate if they are unable to come to campus. To support these instructors and students who will be on-campus, a series of policies and processes have been approved to support a safe learning environment, such as:

- Approved course-assigned support spaces for students with back-to-back in person and online courses and to avoid crowding in common areas
- Guide for students attending McMaster locations in-person during COVID-19
- Face coverings and masks - policies and distribution processes
- Bookable library spaces for studying

Learning spaces have been prepared with physical distancing markers in place, egress and ingress protocols identified and with the assignment of nearby undergraduate study spaces for students to go for short periods before or after their on-campus module.

(Co-chair: Emad Mohammed, Kim Dej; Project Manager: Christine Yachouh; Membership includes Associate Deans, Academic and Graduate, as well as Facilities and the Registrar's Office;)

Experiential and community-engaged courses and activities

In keeping with the safety requirements and consistent with the message of no in-person courses for Fall 2020, those courses that have experiential and community-engaged components should ensure that students have only remote or online contact with community partners or members through the entirety of the Fall

term. At this point in time, students should not attend placements, meet with community members in-person, or participate in other related activities. Resources on how to develop on-line or virtual community engagement experiences are available at <https://community.mcmaster.ca/the-connection/ce-education/>. There are exceptions for clinical placements and accredited programs. For clarity, a summary of expectations for all of the different kinds of experiential learning will be shared with the McMaster community by the *ad hoc* committee.

(Co-Chair: Sheila Sammon, Kim Dej; Membership includes representatives from each of the Faculties and members of the Office of Community Engagement.)

Online proctoring tools

The Steering Committee has completed the spring and summer pilot of online proctoring tools and has recommended that we adopt the Respondus tool. The *ad hoc* committee will share the assessment with the McMaster community.

(Co-Chair: Gayleen Gray, Kim Dej; Project Manager: Kunal Tandan; Membership includes the Office of Academic Integrity, IT, SAS, Student Wellness, the Secretariat's Office and faculty members.)

September 2020 Senate Report – Office of the Vice-President, Research

Successful Implementation of Phase 2 – Return to Research

On August 7 the University entered Phase 2 of our staged approach to the resumption of research activity. Phase 2 expanded both our on-campus and fieldwork research activities to include: the training of research personnel, the involvement of some human participants and the opportunity for on-campus meetings with external stakeholders.

It has been a smooth transition to Phase 2. Our Office continues to consult campus-wide with the ADRs, faculty members, Legal Services, Facility Services and Environmental & Occupational Health Support Services to broaden our University's research capacity and to enable research that cannot be done remotely. Remote working remains the preference, and a return to campus is voluntary for researchers.

On-campus Provincial Announcement of \$1.3M

Monte McNaughton, Ontario's Minister of Labour, Training and Skills Development, was at the McMaster Manufacturing Research Institute (MMRI) on August 11 to announce a \$1M investment in the Career Ready Fund Automotive, and an additional \$300,000 for the MMRI's Industry Training Program.

The funding will help small and medium-sized businesses in the automotive and advanced manufacturing sectors hire co-op students from McMaster, and will also assist under- and unemployed workers with previous automotive and manufacturing training and experience adapt to new technologies and gain new skills in processes, materials and industry 4.0.