

AGENDA

NOTE: Members who wish to have items moved from the Consent to the Regular Agenda should contact the University Secretariat before the Senate meeting. Members may also request to have items moved when the Agenda is presented for approval.

Page

A. OPEN SESSION

OPENING REMARKS

1. APPROVAL OF AGENDA – OPEN SESSION

CONSENT

2. MINUTES OF PREVIOUS MEETING – MARCH 10, 2021 (OPEN SESSION)

REGULAR

3. BUSINESS ARISING

4. ENQUIRIES

5. COMMUNICATIONS

3 - 6 [Magna Charta Universitatum 2020 \(INFORMATION\)](#)

6. REPORT FROM GRADUATE COUNCIL

7 - 8 [Graduate Council Report \(INFORMATION\)](#)

For Information

1. Certificate of Completion

2. 2021-2022 Sessional Dates

3. Graduate Calendar Administrative Section Updates

4. Change to Course Requirements and Calendar Copy

5. New Awards

7. REPORT FROM THE COMMITTEE ON APPOINTMENTS

9 - 12 [Committee on Appointments Report \(APPROVAL\)](#)

8. REPORT FROM THE COMMITTEE ON BY-LAWS

13 - 18 [Committee on By-Laws Report \(APPROVAL\)](#)

9. OTHER BUSINESS



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April 5, 2021

TO: Senate

FROM: David Farrar, President and Vice-Chancellor

RE: MAGNA CHARTA UNIVERSITATUM: UPDATED DECLARATION

As many Senators will be aware, McMaster is a signatory to the Magna Charta Universitatum, a document originally established in Bologna in 1988 by the rectors of almost 400 leading universities. The Magna Charta Universitatum sets out a number of fundamental principles that are intended to guide universities, as well as outline the basis of their essential mandate and purpose. With the approval of Senate, McMaster applied to become a signatory to the Charta in 2012 and our former President, Patrick Deane, formally signed the document on behalf of McMaster in September, 2013.

The Magna Charta Universitatum is overseen by the Magna Charta Observatory, a non-profit organization founded by the University of Bologna and the European University Association. The Observatory gathers and disseminates information aimed at promoting and protecting the principles outlined in the Magna Charta Universitatum. Although the original focus of the Observatory was to encourage and strengthen cooperation between European universities, it has expanded to include universities from across the globe; the Magna Charta Universitatum has now been signed by 904 universities from 88 countries. McMaster has been closely involved with the Magna Charta Observatory since our signing in 2013, and in October 2019 the University hosted the annual conference, the only time it has been held in North America.

During 2020 the Observatory prepared an updated version of the Magna Charta Universitatum: the MCU 2020. The updated text has been adopted by the Observatory's Governing Council and signatories to the original document are now being invited to become signatories to the updated version. Given the global network that the Observatory now represents, the document has been updated to be less Euro-centric and much more focused on the global nature of universities and their local and global responsibilities. The goal of the revised document is to retain the original fundamental values to which universities originally committed, while being responsive to and resonant with contemporary challenges and concerns.

The updated document is attached for the information of Senators and was drafted by an international group of academics before being formally adopted by the Observatory's Governing Council. It focuses on the Principles, Values and Responsibilities underpinning universities,

including institutional autonomy, academic freedom, civic responsibility, equity, and access, with the goal of strengthening the role of universities in the preservation of the planet and promoting health, prosperity, and enlightenment around the world.

All signatories to the original document are being invited to commit to the updated (2020) document and remain as signatories to the Magna Charta Universitatum. Given how closely these values align with McMaster's, I plan to re-confirm our commitment as requested. The updated document will be launched during an on-line event hosted by the Magna Charta Observatory on June 16-17, 2021.

Magna Charta Universitatum 2020

Preamble

The Magna Charta Universitatum, a declaration and affirmation of the fundamental principles upon which the mission of universities should be based, was signed in 1988 on the occasion of the 900th anniversary of the University of Bologna. The first principle was independence: research and teaching must be intellectually and morally independent of all political influence and economic interests. The second was that teaching and research should be inseparable, with students engaged in the search for knowledge and greater understanding. The third principle identified the university as a site for free enquiry and debate, distinguished by its openness to dialogue and rejection of intolerance.

The Magna Charta Universitatum recognised that universities upholding these principles could take many forms under the combined influence of culture, geography and history. Despite being explicitly the product of a specific moment in European development the document envisaged a networked world in which knowledge and influence should cross cultural boundaries in the pursuit of human understanding.

The world has since become interconnected in ways unimaginable at the time of the original declaration. Universities have proliferated around the globe, dramatically increasing in variety as well as scope and mission. Globally the number and diversity of students seeking a university education has increased, as have their reasons for doing so and the expectations of their families and communities. The number of publications has increased enormously while trust in academia is being eroded by a loss of confidence in expertise. In the sway of new technologies, modes of learning, teaching and research are changing rapidly; universities are both leading and responding to these developments.

Despite these changes, the potential of higher education to be a positive agent of change and social transformation endures. The principles laid out in the Magna Charta Universitatum are as valid today as they were in 1988, and they are the necessary precondition for human advancement through enquiry, analysis and sound action. The dramatic changes outlined above require the global academy to identify responsibilities and commitments that the signatories agree are vital to universities around the world in the Twenty-First Century. That is the reason for this new declaration.

Principles, Values and Responsibilities

Universities acknowledge that they have a responsibility to engage with and respond to the aspirations and challenges of the world and to the communities they serve, to benefit humanity and contribute to sustainability.

Intellectual and moral autonomy is the hallmark of any university and a precondition for the fulfilment of its responsibilities to society. That independence needs to be recognised and protected by governments and society at large, and defended vigorously by institutions themselves.

To fulfil their potential, universities require a reliable social contract with civil society, one which supports pursuit of the highest possible quality of academic work, with full respect for institutional autonomy.

As they create and disseminate knowledge, universities question dogmas and established doctrines and encourage critical thinking in all students and scholars. Academic freedom is their lifeblood; open enquiry and dialogue their nourishment.

Universities embrace their duty to teach and undertake research ethically and with integrity, producing reliable, trustworthy and accessible results.

Universities have a civic role and responsibility. They are part of global, collegial networks of scientific enquiry and scholarship, building on shared bodies of knowledge and contributing to their further development. They also are embedded in local cultures and crucially relevant to their future and enrichment. While they are immersed in and connected with global developments, they engage fully with and assume leading roles in local communities and ecosystems.

Universities are non-discriminatory spaces of tolerance and respect where diversity of perspectives flourishes and where inclusivity, anchored in principles of equity and fairness, prevails. They therefore commit themselves to advance equity and fairness in all aspects of academic life including admissions, hiring and promotion practices.

Education is a human right, a public good, and should be available to all. Universities recognise that learning is a lifelong activity with tertiary education as one part of a continuum. Within that one part, universities serve diverse learners at all stages of their lives.

Universities acknowledge that individuals and communities, often due to inequitable circumstances, have difficulty gaining access to higher education or influencing the modes and matter of academic study. To realise human potential everywhere, universities deliberately seek ways to welcome and engage with diverse voices and perspectives.

By signing the Magna Charta Universitatum 2020 universities declare their commitment to the original declaration and to upholding and advancing the Principles, Values and Responsibilities stated above, to strengthen the role of universities in the preservation of the planet and promoting health, prosperity, and enlightenment around the world.

Approved by the Governing Council 12 March 2020



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REPORT TO SENATE
from
GRADUATE COUNCIL

FOR INFORMATION

I. Certificate of Completion

At its meeting on February 23rd, Graduate Council approved the establishment of a Certificate of Completion in Knowledge Translation and Community Engagement; issued by the McMaster Children and Youth University.

II. 2021-2022 Sessional Dates

At its meeting on March 16th Graduate Council approved the sessional dates for the upcoming academic year.

III. Graduate Calendar Administrative Section Updates

At the same meeting Graduate Council approved a revision to the calendar administrative sections to improve coherence and organization of the calendar. Sections were moved around without contents significantly changing. Information that was related to guidance rather than policy were removed and will be housed elsewhere. This is distinct from the annual updates of these sections.

Faculty of Health Sciences

IV. Change to Course Requirements and Calendar Copy

At the same meeting Graduate Council approved changes proposed by the Master of Biomedical Discovery and Commercialization program to provide additional electives from the Faculty of Business for students to take.

V. New Awards

At the same meeting, Graduate Council approved the following new awards:

Name of Fund: Lilojean Mae Frid Graduate Scholarship

Terms of Reference: *Established in 2020 from the estate of Lilojean Mae Frid. To be awarded by the School of Graduate Studies on the recommendation of the Department of Religious Studies to an incoming international MA or PhD candidate who demonstrates academic excellence.*

Name of Fund: Philip & Amanda Crosta Scholarship (Fast Track)

Terms of Reference: *Established in 2021 by parents Lino and Suzanne Crosta in loving memory of Philip & Amanda Crosta. To be awarded by the School of Graduate Studies on the recommendation of*

the Department of French to a master's or doctoral student who demonstrates academic and/or research excellence.

[Note: A complete file for the information items listed above is available in the Graduate Council office, cbryce@mcmaster.ca.]

REPORT TO THE SENATE
FROM THE
COMMITTEE ON APPOINTMENTS

Open Session (Regular)

On March 22, 2021, the Committee on Appointments approved the following recommendations and now recommends them to Senate for approval:

1. Establishment of the W.H. Kwok Chair in Orthopedic Spinal Surgery Research

It is now recommended,

that Senate approve the establishment of the W.H. Kwok Chair in Orthopedic Spinal Surgery Research.

SENATE: FOR APPROVAL
April 14, 2021



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March 2, 2021

Senate Committee on Appointments
c/o University Secretariat
Gilmour Hall, Room 210

Re: Establishment of the W.H. Kwok Chair in Orthopedic Spinal Surgery Research

On behalf of the Faculty of Health Sciences, I would like to recommend the establishment of the W.H. Kwok Chair in Orthopedic Spinal Surgery Research.

Dr. Desmond Kwok has very generously provided funding to permanently fund a Chair at McMaster University. Their gift is being supplemented with matching funds from the Faculty of Health Sciences. The Chair will establish and maintain a world-class program in spinal surgery.

The terms of reference for the Chair are attached.

Yours sincerely,

Paul M. O'Byrne, MB, FRCP(C), FRSC
Dean and Vice-President
Faculty of Health Sciences

Encl.

PO/bvd

TERMS OF REFERENCE

W.H. Kwok Chair in Orthopedic Spinal Surgery Research

General

A gift has been directed to the Faculty of Health Sciences to provide support for the *W.H. Kwok Chair in Orthopedic Spinal Surgery Research*. The incumbent will have demonstrated excellence in the area of either orthopedic or neurosurgery in the focus area of the spine. The Chairholder will strive to push this area of specialty forward through advancing important scholarly research, with the specific focus of benefitting current patients.

Details and Duties

The holder of the Chair shall be an individual with sufficient research, education and clinical experience.

Specifically, the Chairholder will:

- Hold an appointment in the Department of Surgery in the Faculty of Health Sciences at McMaster University;
- Be an integral part of the institutional vision towards establishing and maintaining a world-class program in spinal surgery which exemplifies the central values of the University and the Department of Surgery;
- Contribute significantly to the body of scholarship in the area of spinal surgery through research and clinical work at McMaster University;
- Cultivate and nurture a cooperative approach to spine research from both the orthopedic surgery and neurosurgery disciplines;
- Ensure the enduring development of this discipline via the development/maintenance of a database to facilitate clinical research;
- Capture the importance of continuous quality improvement;
- Provide mentoring and leadership to future generations of academic health researchers in the Faculty of Health Sciences;
- Undertake the normal duties of a faculty member in the Faculty of Health Sciences and the Department of Surgery including participation in the education programs of the Faculty and Department.

Selection Process

The selection and designation of the Chairholder will be determined as follows:

- The Dean and Vice-President of the Faculty of Health Sciences will appoint an appropriate selection committee, which shall include, at a minimum, the Vice-Dean, Research, the Chair of the Department of Surgery, and the Associate Chair-Research of the Department of Surgery.
- The selection committee will invite and receive nominations for the Chair and make recommendations for the appointment to the Dean and Vice-President of the Faculty of Health Sciences for approval.
- Once approved, the Dean and Vice-President will forward the selection committee's recommendation to the Senate Committee on Appointments.

It is envisioned that the feasibility of a Division of Spinal Surgery will be examined by the Chairholder, in collaboration with the Dean & Vice-President of the Faculty of Health Sciences and the Chair of the Department of Surgery. It is envisioned that faculty members from the orthopedic surgery and neurosurgery disciplines will alternate as holders of the Chair.

Term

An appointment to the Chair shall be for up to five (5) years, with the understanding that renewal for additional terms is possible based on satisfactory reviews.

Acknowledgement

The incumbent will acknowledge that they hold the *W.H. Kwok Chair in Orthopedic Spinal Surgery Research* in all publications, lectures and any other activities supported through the fund.

January 2021

**REPORT TO THE SENATE
FROM THE
COMMITTEE ON BY-LAWS**

Open Session (Regular Agenda)

Senate accepted Notice of Motion for the amendments to the University Planning Committee Terms of Reference at its meeting on March 10, 2021.

1. Amendments to the University Planning Committee Terms of Reference

At its meeting on March 18, 2021, the Committee reviewed and recommended that Senate approve the amendments to the University Planning Committee Terms of Reference.

The Senate Committee on By-Laws now recommends,

that Senate, on the recommendation of the Committee on By-Laws, approve the proposed amendments to the University Planning Committee Terms of Reference, as circulated.

**SENATE: FOR APPROVAL
April 14, 2021**

THE UNIVERSITY PLANNING COMMITTEE¹

114.

- a) The University Planning Committee shall consist of the following membership:

Ex Officio Members

Chancellor
Chair of the Board of Governors (or delegate)
Vice-Chair of the Board of Governors (or delegate)
President; ~~the~~
Provost, who shall be Chair
Vice-President (Administration)
Vice-President (Research)
Vice-Provost and Dean of Graduate Studies

Members

~~Five~~ Six faculty members, one from each Faculty, no more than two from any one Faculty, elected for staggered three-year terms
One Faculty Dean elected annually (by and from the six Faculty Deans)
One non-teaching staff member, elected for a three-year term
One graduate student, elected for a two-year term
One undergraduate student, elected for a two-year term

Consultants

Associate Vice-President, Finance and Planning (Academic)
~~Associate Vice President (Institutional Research & Analysis)~~
Assistant Vice-President/Chief Facilities Officer

Observers

Dean and Vice-President (Health Sciences) or delegate; ~~unless elected;~~
Vice-President (University Advancement);
Vice-President (Students and Learning) and Dean of Students; ~~and~~
Chair of Undergraduate Council

- (i) One-half of the membership, excluding the *ex officio* members, shall constitute a quorum.

~~(ii)~~ The election of faculty, non-teaching staff and student members to the University Planning Committee shall be conducted by the University Secretary and shall adhere to the Board of

¹The University Planning Committee is a joint Board-Senate Committee and is the successor to the Board-Senate Committee on Academic Planning. It is also the successor to the Board-Senate Committee on Long-Range Planning named in *The McMaster University Act, 1976*. All references to the Board-Senate Committee on Long-Range Planning in *The McMaster University Act, 1976* shall be deemed henceforth to refer to its successor, the University Planning Committee.

~~Governors Election By-Laws. Following a call for nominations from the appropriate University constituency. The Senate Executive Committee shall review the nominations and ensure that there are sufficiently many to require that an election be held; it may make any additional nominations it deems necessary to ensure an election. The counting of ballots in elections to the University Planning Committee shall be in accordance with the transferable vote system.~~

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- b) The University Planning Committee's fundamental mandate is to co-ordinate academic and resource planning so that the Senate and the Board of Governors may be assured that any proposal presented for approval has academic merit that supports the mission of the University and that resources necessary for the implementation of any proposal have been appropriately assessed. In this context the University Planning Committee shall:
- (i) review the Plan for the University annually, and recommend revisions to it as necessary, for approval by the Senate and the Board of Governors;
 - (ii) review, for recommendation to the Senate and the Board of Governors, major initiatives (including those which are part of submissions to external agencies) that have significant resource implications, providing comment on how the proposals fit within the University Plan;
 - (iii) review and ~~approve~~receive annual planning reports as prescribed by the Provost from the Faculties, the School of Graduate Studies, the Vice-Provost (Faculty), the Associate Vice-President (Students and Learning) and Dean of Students, the University Registrar, the University Librarian, and other units (as appropriate) that report directly to the Provost, providing comment on how the plans relate to overall University planning and current budgeting. ~~Approv~~Received plans are to be reported to the Senate and the Board of Governors for information;
 - (iv) review and ~~approve~~receive annual planning reports as prescribed by the Vice-President (Administration) from those administrative and service units that report directly to the Vice-President (Administration), providing comment on how the plans relate to overall University planning and current budgeting. ~~Approv~~Received plans are to be reported to the Senate and the Board of Governors for information;
 - (v) review and ~~approve~~receive annually a report from the Vice-President (Research) on the major operations, institutes, and initiatives that receive significant support from the budget envelope of the Vice-President (Research), and on the anticipated impact of new funding opportunities (from federal, provincial, or private agencies or businesses) as they arise. ~~Approv~~Received plans are to be reported to the Senate and the Board of Governors for information;

- (vi) receive annually from the Vice-President (University Advancement) a report on advancement efforts of the previous year and review, for recommendation to the Senate and the Board of Governors, future fund-raising priorities and their relationship to the University Plan;
- (vii) provide commentary, with reference to the University Plan and the McMaster University Campus Master Plan, to the relevant committee of the Board of Governors on proposals for capital development and other expenditures that fall outside the annual budget (such as those encompassed by the Capital Renewals process). For all major projects, the University Planning Committee will be provided with a total impact analysis that assesses the ongoing costs of maintenance, utilities, etc.;
- (viii) review, for recommendation to the Senate and the Board of Governors, the annual report on the *McMaster University Campus Master Plan*, including any updates, amendments and elaborations; and
- (ix) report to the Senate and the Board of Governors any matters of concern formally identified as such by a majority of the Committee.

115.

- a) The **Budget Committee** shall be a subcommittee of the University Planning Committee with membership drawn from the University Planning Committee as follows:

Ex Officio Members

President
 Provost
 Vice-President (Administration)

Members

Three faculty members (one of whom shall serve as Chair)
 One member of the non-teaching staff
 One graduate student
 One undergraduate student

- (i) The Chair of the Budget Committee shall be elected annually by the University Planning Committee from among the faculty members on the University Planning Committee following nomination by the Chair of the University Planning Committee and a call for further nominations. The other two faculty members on the Budget Committee shall be selected subsequently by and from the ~~five~~^{six} faculty members on the University Planning Committee for service commencing July 1 or immediately following a vacancy. The Chair may vote on all questions.
- (ii) Two-thirds of the membership shall constitute a quorum. If more than two members are absent when a vote is taken on the final budget, the vote must be confirmed -electronically.

- b) The Budget Committee shall:
- (i) review the budget framework prepared by the University administration in consultation with the Office of Institutional Analysis and Research, including any changes to the McMaster Budget Model; this framework (including the models and projections upon which it is based) will be provided to the Joint Administration / Faculty Association Committee to Consider University Financial Matters and to Discuss and Negotiate Matters Related to Terms and Conditions of Employment of Faculty (the Joint Committee) as will updates to the framework should these arise;
 - (ii) receive and respond to budget submissions from all Faculties, areas, and units;
 - (iii) make budget recommendations available to the University Planning Committee during development of the recommendations, for comment on whether those recommendations are congruent with the University Plan; deliver the final budget to the University Planning Committee in a timely fashion to ensure that it is in a position to make comments in advance of the budget being transmitted to other deliberative bodies;
 - (iv) make budget recommendations available to the University Senate for comment before they are transmitted by the President to the Planning and Resources Committee of the Board of Governors;
 - (v) deliver budget recommendations to the President of the University for transmittal to the Planning and Resources Committee of the Board of Governors. Any comments of the University Planning Committee and Senate shall be included in the material for the Board of Governors, along with the President's own comments; and
 - (vi) hold all meetings of the Committee in Closed Session.
- c) The **University Student Fees Committee** shall be a sub-committee of the University Planning Committee with the following membership:

Ex Officio Members

Associate Vice-President (Students and Learning) and Dean of Students – Co-Chair

Vice-Provost and Dean of Graduate Studies – Co-Chair

Associate Vice-President, Finance and Planning (Academic), Provost's Office

Executive Director, Education Services, Faculty of Health Sciences

Controller, Financial Services

University Registrar

Student Members

Graduate Student Representative – selected from applicants for a one-year term

Full-time Undergraduate Student Representative – selected from applicants for a one-year term

Part-time Undergraduate Student Representative – selected from applicants for a one-year term

*Student positions are renewable once.

Consultants

Director, Finance and Administration, Student Affairs

Associate Registrar and Graduate Secretary, School of Graduate Studies

Assistant Registrar, Government Aid Programs, Registrar's Office

Manager, Accounts Receivable, Financial Affairs

Two staff members from Financial Affairs (approved by the Committee annually)

Two staff members from Institutional Research and Analysis (approved by the Committee annually)

- d) The University Student Fees Committee shall:
- (i) recommend all revisions to tuition (undergraduate and graduate degree, diploma and certificate) and supplementary fees to the Budget Committee;
 - (ii) establish deadlines for the submission of all proposed tuition and supplementary fees to the University Student Fees Committee;
 - (iii) recommend policy guidelines to the Budget Committee that outline services and materials for which fees can be charged;
 - (iv) recommend policy guidelines to the Budget Committee for charging fees for existing and new programs that are not funded through grants from the Ministry of Training, Colleges and Universities;
 - (v) ensure that all proposed changes to existing student fees and all proposed new fees are reasonable, conform to government regulations and have been approved through appropriate processes within the University;
 - (vi) ensure that proposed changes to student fees are feasible and do not involve undue complications to calculate and administer; where appropriate, determining the most "*tax efficient*" method for students who are being charged these fees; and
 - (vii) hold all meetings of the Committee in Closed Session.

Revised: December 9, 2020