

**MEETING MINUTES
OF THE UNDERGRADUATE COUNCIL**

Tuesday, January 25, 2022 at 2:30 p.m. via Zoom

PRESENT: Dr. K. Dej (*Chair*), Ms. Z. Ahmad, Ms. J. Azzi, Dr. L. Carter, Dr. S. Corner, Dr. R. da Silva, Dr. C. Grise, Dr. S. Hranilovic, Dr. S. McCracken, Dr. K. McGarry, Mr. F. Mecklai, Dr. P. Miu, Ms. M. Pool, Dr. T. Prowse, Mr. S. Van Koughnett, Dr. J. Wilson, Ms. K. Snow (*Governance Coordinator*), Ms. C. Richard (*Associate University Secretary*).

INVITED: Mr. B. Coburn, Ms. L. Giordano, Dr. A. Gullage, Ms. L. McDonough, Ms. S. Robinson, Mr. G. Romborough, Ms. T. Sullivan, Mr. G. Van Gastel, Ms. L. Way, Ms. M. White.

1. MINUTES OF PREVIOUS MEETING – DECEMBER 7, 2021

It was duly moved and seconded,

that the Undergraduate Council approve the minutes of the December 7, 2021 meeting, as circulated.

The motion was *Carried*.

2. BUSINESS ARISING

There was no business arising.

3. CHAIR'S REMARKS

Dr. Kim Dej spoke briefly to members, acknowledging the return to campus and noting that that Faculty, staff, and students alike are experiencing differing levels of comfort surrounding this return. Dr. Dej noted that there are many aspects of virtual learning that were useful for both Faculty members and students, including online office hours and student collaborations.

4. REPORT FROM THE EXECUTIVE COMMITTEE

a. Policy on Requests for Relief for Missed Academic Term Work - Winter Term 2022

Dr. Dej explained that the Undergraduate Council Executive Committee held an electronic vote on January 13th, 2022 to approve the attached item on

behalf of Undergraduate Council for recommendation to the Senate Executive Committee where it was subsequently approved. Members heard that this would extend the McMaster Student Absence Form (MSAF) period from three to five days, and would only be temporarily in place for the 2022 winter term. It is now being presented for information.

5. REPORT FROM THE AWARDS COMMITTEE

Dr. Peter Miu, *Chair of the Awards Committee*, provided an overview of the circulated report.

- a. **Terms of Award**
 - i. **New Awards**
 - ii. **Proposed New Bursaries**
 - iii. **Changes to Award Terms**
 - iv. **Awards Removed**
 - v. **Award Value Changes**

It was duly moved and seconded,

that Undergraduate Council approve two new awards, four new bursaries, revisions to four award terms, and the removal of one award from the Undergraduate Calendar, as set out in the attached.

The motion was *Carried*.

6. REPORT FROM THE CERTIFICATES & DIPLOMAS COMMITTEE

Dr. Sean Corner, *Chair of the Certificates & Diplomas Committee*, and Dr. Lorraine Cartner provided an overview of the circulated report.

- a.
 - i. **Full-Stack Development Program**
 - ii. **Certificate of Professional Learning in User Experience and User Interface (UX/UI) Design**
 - iii. **Certificate of Professional Learning in Front-End Development**
 - iv. **Certificate of Professional Learning in Back-End Development**

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Full-Stack Development Diploma, as set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in User Experience and User Interface (UX/UI) Design, as set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Front-End Development, as set out in the attached.

The motion was **Carried**.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Back-End Development, as set out in the attached.

The motion was *Carried*.

7. REPORT FROM THE CURRICULUM & ADMISSIONS COMMITTEE

Dr. Steve Hranilovic, *Chair of the Curriculum & Admissions Committee*, provided an overview of the circulated report. Members heard that all general curriculum revisions, for inclusion in the 2022-23 Undergraduate Calendar, were captured in last omnibus Motion.

a. Arts and Science Program

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the *Combined Honours Program, Arts & Science and Sustainable Chemistry* for inclusion in the 2022-2023 Undergraduate Calendar, recommended by the Arts & Science Program, and set out in the attached.

The motion was **Carried**.

It was duly moved and seconded,

that the Undergraduate Council approve the establishment of the new *Interdisciplinary Minor in Latin American and Latinx Studies* for inclusion in the 2022-2023 Undergraduate Calendar, recommended by Arts & Science Program, and set out in the attached.

The motion was *Carried*.

b. Faculty of Engineering

Dr. Hranilovic noted that the Faculty of Engineering's revisions are encompassed under the omnibus motion.

c. Faculty of Health Sciences

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the move of the *Honours Biochemistry program* from the Faculty of Science to the Faculty of Health Sciences, and the change in degree designation for the program from *Honours B.Sc. to Honours B.H.Sc.*, for inclusion in the 2022-2023 Undergraduate Calendar, as recommended by the Faculty of Health Sciences, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the move of the *Honours Biochemistry – Biomedical Research Specialization program*, from the Faculty of Science to the Faculty of Health Sciences, and the change in degree designation for the program from *Honours B.Sc. to Honours B.H.Sc.*, for inclusion in the 2022-2023 Undergraduate Calendar, as recommended by the Faculty of Health Sciences, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the move of the *Honours Biochemistry- Biomedical Research Specialization Co-op program* from the Faculty of Science to the Faculty of Health Sciences, and the change in degree designation for the program from *Honours B.Sc. to Honours B.H.Sc.*, for inclusion in the 2022-2023 Undergraduate Calendar, as recommended by the Faculty of Health Sciences, and set out in the attached.

The motion was *Carried*.

d. Faculty of Humanities

All general curriculum revisions are captured by the omnibus Motion.

e. Faculty of Science

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the *Honours Bachelor of Science in Biology – Physiology Core* program for inclusion in the 2022-2023 Undergraduate Calendar, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the *Honours Bachelor of Science in Molecular Biology and Genetics Core* program, for inclusion in the 2022-2023 Undergraduate Calendar, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the move of the *Honours Biochemistry program* from the Faculty of Science to the Faculty of Health Sciences, and the change in degree designation for the program from Honours B.Sc. to Honours B.H.Sc., for inclusion in the 2022-2023 Undergraduate Calendar, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the move of the *Honours Biochemistry – Biomedical Research Specialization program*, from the Faculty of Science to the Faculty of Health Sciences, and the change in degree designation for the program from *Honours B.Sc. to Honours B.H.Sc.*, for inclusion in the 2022-2023 Undergraduate Calendar, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the move of the *Honours Biochemistry- Biomedical Research Specialization Co-op program* from the Faculty of Science to the Faculty of Health Sciences, and the change in degree designation for the program from *Honours B.Sc. to Honours B.H.Sc.*, for inclusion in the 2022-2023 Undergraduate Calendar, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Mathematics and Statistics – Mathematics Sub-plan program* to the *Honours Mathematics and Statistics – Mathematics Specialization*, effective September 2023, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Mathematics and Statistics – Mathematics Sub-plan Co-op program* to the *Honours Mathematics and Statistics – Mathematics Specialization Co-op*, effective September 2023, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Mathematics and Statistics – Statistics Sub-plan program* to the *Honours Mathematics and Statistics – Statistics Specialization*, effective September 2023, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Mathematics and Statistics – Statistics Sub-plan Co-op program* to the *Honours Mathematics and Statistics – Statistics Specialization Co-op*, effective September 2023, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve the establishment of the *Minor in Sustainable Chemistry*, for inclusion in the 2022-2023 Undergraduate Calendar, recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the *Honours Bachelor of Science in Integrated Science with a Concentration in Sustainable Chemistry* program, for inclusion in the 2022-2023 Undergraduate Calendar, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve the name change of the *Minor in Astronomy to the Minor in Astrophysics* for inclusion in the 2022-2023 Undergraduate Calendar, recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve the establishment of the *Minor in Medical and Biological Physics* for inclusion in the 2022-2023 Undergraduate Calendar, recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

f. Faculty of Social Science

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Combined Honours Labour Studies and Another Subject* program to the *Combined Honours Work and Labour Studies and Another Subject* program, effective September 2022, as recommended by the Faculty of Social Sciences, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Labour Studies* program to the *Honours Work*

and Labour Studies program, effective September 2022, as recommended by the Faculty of Social Sciences, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Labour Studies program to the Work and Labour Studies program*, effective September 2022, as recommended by the Faculty of Social Sciences, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve the change in name of the *Minor in Labour Studies to the Minor in Work and Labour Studies*, effective September 2022, as recommended by the Faculty of Social Sciences, and set out in the attached.

The motion was *Carried*.

g. Glossary, General Academic Regulations

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, revisions to the Glossary and General Academic Regulations, for inclusion in the *2022-2023 Undergraduate Calendar*, as recommended by the Office of the Registrar, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve all curriculum revisions for inclusion in the *2022-2023 Undergraduate Calendar*, and as set out in the attached.

The motion was *Carried*.

8. OTHER BUSINESS

Committee members heard that there would be one final meeting of the Curriculum and Admissions Committee for this academic year, to be held on February 15th, 2022. This

meeting would be the last opportunity to have items entered into the 2022-2023 Undergraduate Calendar.

As there was no other business, the meeting adjourned at 3:17 pm.