

MEETING MINUTES OF THE UNDERGRADUATE COUNCIL

Tuesday, April 19, 2022 at 2:30 p.m. via Zoom

PRESENT: Dr. K. Dej (*Chair*), Dr. L. Carter, Mr. C. Churchill, Dr. S. Corner, Dr. R. da Silva, Dr. M. Farquharson, Dr. S. Hranilovic, Dr. S. McCracken, Dr. K. McGarry, Mr. F. Mecklai, Dr. P. Miu, Dr. T. Prowse, Dr. S. Ritz, Ms S. Sarhan, Dr. R. Whyte, Ms. K. Snow (*Assistant University Secretary*), Ms. C. Richard (*Associate University Secretary*).

INVITED: Ms. L. Giordano, Dr. A. Gullage, Ms C. Mackenzie, Ms. L. McDonough, Ms J. Osterman, Mr. G. Rombough, Ms. S. Robinson, Ms N. Solano, Ms. T. Sullivan, Mr. G. Van Gastel, Ms. L. Way.

REGRETS: Ms J. Azzi.

GUESTS: Ms Tammy Maikawa, *Administrator, School of Social Work*
Dr. Allyson Ion, *CLA (Assistant) and PCPCW Coordinator, School of Social Work*

1. MINUTES OF THE PREVIOUS MEETING

Minutes will be circulated at the next meeting of Undergraduate Council.

2. BUSINESS ARISING

There was no business arising.

3. CHAIR'S REMARKS

There were no Remarks for the meeting.

4. NOTICE OF UNDERGRADUATE PROGRAM CLOSURES

a. Undergraduate Program Closures of Studio Art, Theatre & Film and Art History Degree Programs

The Faculty of Humanities has provided its formal notice of the program closures of the Studio Art, Theatre & Film, and Art History Degree Programs. Dr. Sean Corner provided an overview of this item, explaining that the new iArts program reflects contemporary art practice, is being instituted and has been discussed at length along the way.

It was duly moved and seconded,

that the Undergraduate Council approve the recommendation to close the Studio Art, Theatre & Film, and Art History Degree Program.

The motion was *Carried*.

5. REPORT FROM THE AWARDS COMMITTEE

Dr. Peter Miu, *Chair of the Awards Committee*, provided an overview of the report.

- a. Terms of Award**
 - i. Proposed New Awards**
 - ii. Changes to Award Terms**
 - iii. Proposed New Bursaries**
 - iv. Award Name Changes**

It was duly moved and seconded,

that the Undergraduate Council approve three new awards, revisions to two award terms, and three new bursaries for inclusion in the Undergraduate Calendar, as set out in the attached.

The motion was *Carried*.

6. REPORT FROM THE CERTIFICATES AND DIPLOMAS COMMITTEE

Dr. Sean Corner, *Chair of the Certificates and Diplomas Committee*, provided an overview of the circulated report.

- a. NEW CONCURRENT CERTIFICATE PROPOSALS**
 - i. Concurrent Certificate in Critical Practice in Child Welfare**

Ms Tammy Maikawa, *Administrator, School of Social Work*, and Dr. Allyson Ion, *CLA (Assistant)* joined the meeting.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Critical Practice in Child Welfare Concurrent Certificate, as set out in the attached.

The motion was *Carried*.

Ms Maikawa and Dr. Ion withdrew from the meeting.

b. ESTABLISHMENT OF NEW CERTIFICATE AND DIPLOMA PROGRAMS
i. Management Principles and Practices - Certificate, and Certificate of Professional Learning

Dr. Carter provided an overview of the items. In response to a question of whether there was a market analysis, Dr. Carter explained the educational research analysis process and it was determined there was enough interest to run the programs, and clarified when adult learners would take the certificate versus the certificate of professional learning.

It was duly moved and seconded,

that the Undergraduate Council approve for recommendation to Senate and the University Planning Committee, the establishment of the Certificate in Management Principles and Practices, as set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve for recommendation to Senate and the University Planning Committee, the establishment of the Certificate of Professional Learning in Management Principles and Practices, as set out in the attached.

The motion was *Carried*.

c. CLOSURE OF CERTIFICATE AND DIPLOMA PROGRAMS

- i. Closure of Business Administration Diploma with the Business Analysis Concentration**
- ii. Closure of Business Administration Diploma with the Management Concentration**
- iii. Closure of Business Administration Diploma with the Project Management Concentration**

Dr. Lorraine Carter provided an overview of the circulated material. It was noted that in closing the concentrations, in each of these areas the learning will continue but in a not-for-credit professional development context. These closures are intended to reduce duplication.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the closure of the Business Administration Diploma with the Business Analysis Concentration, the Business Administration Diploma with the Management Concentration, and the Business Administration Diploma with the Project Management Concentration as set out in the attached.

The motion was *Carried*.

d. NEW CERTIFICATE OF COMPLETION PROGRAMS

i. Starting Your Own Business

This item was for information only.

e. CLOSURE OF CERTIFICATE AND DIPLOMA PROGRAMS

i. Closure of Entrepreneurship Program

This item was for information only.

7. 2019 - 2021 IQAP CYCLICAL PROGRAM REVIEWS

- a. i. Peace Studies (2019)**
- ii. Classics (2021)**
- iii. Music and Music Cognition (2021)**
- iv. Social Work (2021)**
- v. French (2021)**

Dr. Kim Dej provided an overview of this item. The item was for information only.

8. OTHER BUSINESS

Dr. Dej noted that the Secretariat has circulated additional meeting dates for the Curriculum and Admissions Committee, the Certificates and Diplomas Committee, and UGC, noting we still do not yet have quorum for these meetings.

Members of the Certificates and Diplomas Committee were asked to remain on the call following adjournment to informally discuss the Spark social research programs.

As there was no other business, the meeting adjourned at 2:57 p.m.