

## MEETING MINUTES OF UNDERGRADUATE COUNCIL

Tuesday, December 13, 2022 at 2:30 p.m. via Zoom

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**Attendance:** Dr. K. Dej (*Chair*), Ms T. Al-Rammahi, Dr. S. Bray, Dr. L. Carter, Ms C. Chung, Dr. S. Corner, Dr. S. Dickson-Anderson, Dr. R. da Silva, Dr. C. Grisé, Dr. B. Marquis, Dr. K. McGarry, Ms M. Pool, Dr. T. Prowse, Dr. C. Quenneville, Dr. S. Ritz, Mr. S. Van Koughnett, Dr. R. Whyte, Ms K. Snow (*Assistant University Secretary*), Ms C. Richard (*Associate University Secretary*), Ms M. Zheng (*Associate University Secretary*)

**Consultants:** Ms L. Giordano, Dr. A. Gullage, Ms C. Hodal, Ms C. Mackenzie, Ms J. Osterman, Ms S. Robinson, Mr. G. Rombough, Ms C. Stevens

**Regrets:** Ms L. Al-Arabi, Ms V. Lewis, Mr. M. Malik, Dr. S. McCracken, Ms S. Santhikumar

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### 1. MINUTES OF PREVIOUS MEETING – NOVEMBER 22, 2022

It was duly moved and seconded,

**that the Undergraduate Council approve the minutes of the November 22, 2022 meeting, as amended.**

The motion was *Carried*.

### 2. BUSINESS ARISING

There was no business arising.

### 3. CHAIR'S REMARKS

Dr. Dej provided a brief update on the labour dispute with CUPE 3906, Unit 1, noting that union members were currently voting on the tentative agreement. Should CUPE members vote in favour, the agreement would be approved by the Board of Governors at its meeting on December 15, 2022.

### 4. REPORT FROM THE CURRICULUM & ADMISSIONS COMMITTEE

Dr. Sean Corner, *Chair of the Curriculum and Admissions Committee*, presented the Committee's report. Members heard that all curriculum changes would be encompassed by an omnibus motion (Motion 12) at the end of the Report.

**a. Faculty of Business Undergraduate Curriculum Report 2023-24**

Dr. Corner noted that the Faculty of Business brought forward no major curriculum revisions this year.

**b. i. Arts & Science Undergraduate Curriculum Report 2023-24**

**ii. Notice of Undergraduate Program Closures: Combined Honours Degrees in Arts & Science and Art History, Arts & Science and Theatre & Film Studies**

Dr. Corner explained that the Arts & Science Program brought forth the Combined Honours Program in Arts & Science and iArts (Integrated Arts). It is also recommending closures of its Combined Honours in Arts & Science and Art History, and the Combined Honours in Arts & Science and Theatre & Film Studies.

It was duly moved and seconded,

**that the Undergraduate Council approve for recommendation to the University Planning Committee and Senate, the establishment of the *Combined Honours Program, Arts & Science and iArts (Integrated Arts)* for inclusion in the 2023-2024 Undergraduate Calendar, as set out in the attached.**

The motion was *Carried*.

It was duly moved and seconded,

**that the Undergraduate Council approve for recommendation to the University Planning Committee and Senate, the closure of the *Combined Honours in Arts & Science and Art History* program, as set out in the attached.**

The motion was *Carried*.

It was duly moved and seconded,

**that the Undergraduate Council approve for recommendation to the University Planning Committee and Senate, the closure of the *Combined Honours Arts & Science and Theatre & Film Studies* program, as set out in the attached.**

The motion was *Carried*.

**c. Engineering Undergraduate Curriculum Report 2023-24**

Dr. Corner noted that the Faculty of Engineering was changing the name of the B.Tech in Automation Engineering Technology Co-op program to the B.Tech in Automation Systems Engineering Technology Co-op program.

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Bachelor of Technology (B.Tech) in Automation Engineering Technology I Co-op* program to *Automation Systems Engineering Technology I Co-op* program, effective September 2023, and set out in the attached.**

The motion was *Carried*.

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Bachelor of Technology (B.Tech) in Automation Engineering Technology Co-op* program to *Automation Systems Engineering Technology Co-op* program, effective September 2023, and set out in the attached.**

The motion was *Carried*.

**d. Faculty of Humanities Undergraduate Curriculum Report 2023-24**

Dr. Corner explained that the Faculty of Humanities brought forward no major curriculum revisions this year.

**e. Faculty of Science Undergraduate Curriculum Report 2023-24**

Members heard that the Faculty of Science had recommended a change in admission requirements of the B.Sc in Honours Astrophysics program. This modification alters enrollment in the program from limited enrollment to open enrollment.

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, the change in admission requirements of the *Bachelor of Science (B.Sc) in Honours Astrophysics* program, effective September 2023, as set out in the attached.**

The motion was *Carried*.

**f. Faculty of Social Sciences Undergraduate Curriculum Report 2023-24**

Dr. Corner explained that the Faculty of Social Sciences brought forth three new co-op programs in Economics, Work and Labour Studies, and Political Science, as well as a Research Specialization Option for the Honours B.A in Social Psychology program.

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to the University Planning Committee, and Senate, the establishment of the *Honours Bachelor of Arts (B.A.) in Economics Co-op* program for inclusion in the 2023-2024 Undergraduate Calendar, as set out in the attached.**

The motion was *Carried*.

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to the University Planning Committee, and Senate, the establishment of the *Honours Bachelor of Arts (B.A.) in Work and Labour Studies Co-op* program for inclusion in the 2023-2024 Undergraduate Calendar, as set out in the attached.**

The motion was *Carried*.

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to the University Planning Committee, and Senate, the establishment of the *Honours Bachelor of Arts (B.A.) in Political Science Co-op* program for inclusion in the 2023-2024 Undergraduate Calendar, as set out in the attached.**

The motion was *Carried*.

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to the University Planning Committee, and Senate, the establishment of the *Honours Bachelor of Arts (B.A.) in Social Psychology (Research Specialist Option)* program for inclusion in the 2023-2024 Undergraduate Calendar, as set out in the attached.**

The motion was *Carried*.

**g. Report from the Office of the Registrar (Glossary, General Academic Regulations)**

Dr. Corner explained that the Office of the Registrar recommended new regulations relating to authorized leaves for students with study permits. This would allow international students the ability to be approved for a temporary absence from school and meet the appropriate government compliance reporting guidelines.

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, revisions to the *Glossary and General Academic Regulations*, for inclusion in the 2023-2024 Undergraduate Calendar, as set out in the attached.**

The motion was *Carried*.

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It was noted that the omnibus motion encompassed all major and minor curriculum revisions from all Faculty reports.

It was duly moved and seconded,

**that the Undergraduate Council approve all academic regulations and curriculum revisions for inclusion in the 2023-2024 Undergraduate Calendar, as set out in the attached.**

The motion was *Carried*.

Dr. Dej highlighted the extensive work done this year by members of the Curriculum and Admissions Committee and thanked them for their diligence and attention during its process.

## **5. OTHER BUSINESS**

Dr. Dej explained that Dr. David Goutor had agreed to serve as Undergraduate Council's delegate from the Faculty of Social Sciences to the Quality Assurance Committee. This appointment was for a two-year term.

It was duly moved and seconded,

**that Undergraduate Council approve the appointment of Dr. David Goutor as its delegate to the Quality Assurance Committee, for a two-year term beginning December 13, 2022 and ending June 30, 2024.**

The motion was *Carried*.

As there was no other business, the meeting adjourned at 3:00 pm.