

MEETING MINUTES OF UNDERGRADUATE COUNCIL

Tuesday, December 12, 2023 at 2:30 p.m.

Gilmour Hall, Council Room (Room 111)

- Attendance:** Kim Dej (*Chair*), Nicholas Bock, Sean Corner, Rosa da Silva, Sarah Dickson-Anderson, Cathy Gris , Ziyu (Angel) Li, Beth Marquis, Karen McGarry, Caitlin Mullarkey, Bridget O’Shaughnessy, Cheryl Quenneville, Aaron Schat, Wynter Sutchy, Spring Wang, Rob Whyte, Kelly Snow (*Assistant University Secretary*), Michelle Zheng (*Associate University Secretary*)
- Consultants:** Lynn Giordano, Amy Gullage, Carla Hodal, Cathy Mackenzie, Ben O’Connor, Jackie Osterman, Monique Savage Williams, Maria White
- Invited:** Kate Brown, *AODA / Accessibility Consultant, ATL STEER/R Project Lead*
Paige Maylott, *Library Accessibility Assistant*
Mei-Ju Shih, *Director, Student Accessibility Services (SAS)*
- Regrets:** Lorraine Carter, Maryam Khan, Vivian Lewis, Sarah Robinson
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1. Notice of Meeting - December 6, 2023

The Notice of Meeting was circulated on December 6, 2023.

2. Minutes of the Previous Meeting - November 14, 2023

It was duly moved and seconded,

that the Undergraduate Council approve the minutes of the November 14, 2023 meeting, as circulated.

The motion was *Carried*.

3. Business Arising

There was no business arising.

4. Chair's Remarks

Kim Dej, *Chair of the Undergraduate Council*, offered brief remarks to members.

5. Report from the Curriculum & Admissions Committee

Sean Corner, *Chair of the Curriculum & Admissions Committee*, presented the report. Members heard that all curriculum and calendar changes would be encompassed by an omnibus motion (Motion 8) at the end of the report.

1. Curriculum Revisions and Calendar Submissions for Inclusion in the 2024-2025 Undergraduate Calendar

a. Faculty of Business

All changes to calendar and curriculum revisions would be covered by the omnibus motion.

b. Arts & Science Program

Members heard that the name of the Intersession Office was being formally changed to the Inspire Office of Flexible Learning, which was included in the omnibus motion.

c. Faculty of Humanities

S. Corner spoke to the pause of admissions to Music I. Members heard that the program has been struggling with enrolment for some time and allots a significant number of resources to its curriculum and course offerings despite its low enrolment. This was not unique to McMaster as many other Bachelor of Music programs are looking at ways to reinvent. This pause will allow time to focus on a re-imagining and re-design of the program, as well as the potential for further integration with iArts.

Members also heard that the calendar copy for the Bachelor of Health Sciences (BHSc) in Integrated Rehab and Humanities will sit in the Faculty of Health Sciences' section of the calendar.

It was duly moved and seconded,

that the Undergraduate Council approve the suspension of admittance to Music I, as recommended by the Faculty of Humanities for inclusion in the 2024-2025 Undergraduate Calendar, and as circulated.

The motion was *Carried*; 1 abstention.

d. Faculty of Social Sciences

S. Corner explained that the Faculty of Social Sciences is bringing forward three major items for approval. These items include a new *Interdisciplinary Minor in Civic Vitality, Democracy and Electoral Management*, a major modification to the three-year *Combined Indigenous Studies and Another Subject B.A.* to a three-

year *Indigenous Studies B.A.*, which includes the name change, as well as significant revisions to admission requirements as proposed by the School of Social Work.

It was duly moved and seconded,

that the Undergraduate Council approve *the Interdisciplinary Minor in Civic Vitality, Democracy and Electoral Management (CIV-DEM)*, as recommended by the Faculty of Social Sciences for inclusion in the 2024-2025 Undergraduate Calendar, and as circulated.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to the Senate, the major modification of the *Combined Indigenous Studies and Another Subject B.A.* to an *Indigenous Studies B.A.*, which includes the name change, as recommended by the Faculty of Social Sciences for inclusion in the 2024-2025 Undergraduate Calendar, and as circulated.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to the Senate, the revisions to admission requirements recommended by the Faculty of Social Sciences for inclusion in the 2024-2025 Undergraduate Calendar, and as circulated.

The motion was *Carried*.

e. Faculty of Engineering

All changes would be covered by the omnibus motion.

f. Faculty of Health Sciences

At its November 28th, 2023 meeting, the Curriculum & Admissions Committee approved the name change of the *Bachelor of Health Sciences (Honours) Program* to the *Honours Health Sciences Program (HHSP)*, including the Level 2 Transfer Program and the Child Health Specialization. At the meeting there were some outstanding questions regarding the effective date of the name change, including how and when it is to be implemented. As these details had not been fully resolved, S. Corner advised that the name change would be presented to the Undergraduate Council for information only at this time. It

would return for approval at the January 30, 2024, meeting of the Undergraduate Council.

The other significant revision was the change in name of the Honours *Biochemistry – Biomedical Research Specialization- Co-op* to the Honours *Biochemistry Co-Op*.

Members heard that the calendar copy for the Bachelor of Health Sciences (BHSc) in Integrated Rehab and Humanities was also included in the submission. The new program itself received approval by the Undergraduate Council on May 10, 2022.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to the Senate, the change in name of Honours Biochemistry- Biomedical Research Specialization Co-op, to the Honours Biochemistry Co-op, as recommended by the Faculty of Health Sciences for inclusion in the 2024-2025 Undergraduate Calendar, and as circulated.

A member spoke to the removal of anti requisites for the course BIOCHEM 3GN3. The Faculty of Health Sciences and the Faculty of Science agreed to have further consultations and discussions regarding potential overlap of this course with BIO 2C03 but this had not yet occurred.

The motion was *Carried*.

g. Faculty of Science

S. Corner explained that the Faculty of Science is bringing forward the closure of the *Honours Life Sciences - Sensory Motor Systems Specialization (B.Sc.)* program. UGC Members would have received a letter detailing the rationale for the closure in their agenda package. The other major change was the establishment of the *Honours Kinesiology Co-op Program* as a major modification to the *Honours Kinesiology Program*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to the University Planning Committee and the Senate, the closure of the *Honours Life Sciences - Sensory Motor Systems Specialization (B.Sc.)* program, as recommended by the Faculty of Science for inclusion in the 2024-2025 Undergraduate Calendar, and as circulated.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to the Senate, the establishment of the *Honours Kinesiology Co-op Program* as a major modification to the *Honours Kinesiology Program*, as recommended by the Faculty of Science for inclusion in the 2024-2025 Undergraduate Calendar, and as circulated.

The motion was *Carried*.

Members were reminded that the omnibus motion includes all major and minor curriculum revisions from all curriculum reports.

It was duly moved and seconded,

that the Undergraduate Council approve all curriculum and calendar revisions as recommended by all Faculties and the Arts and Science Program, for inclusion in the 2024-2025 Undergraduate Calendar, and as amended at the meeting.

The motion was *Carried*: 1 against.

6. Presentation to the Undergraduate Council

K. Dej introduced Kate Brown, *Accessibility and AODA Consultant*, who presented on “Accessibility in Teaching and Learning STEER/R Project Overview and Updates”.

7. Sessional Dates for 2024-2025

Members heard that the Sessional Dates for 2024-2025 were being presented for approval.

It was duly moved and seconded,

that the Undergraduate Council approve the Sessional Dates for the 2024-2025 Academic Year, as circulated.

The motion was *Carried*.

8. Other Business

K. Dej called for other business.

9. Adjournment

As there was no other business, the meeting adjourned at 3:45 pm.