

**McMaster University
UNDERGRADUATE COUNCIL**

**Tuesday, December 8, 2020 at 2:30 p.m.
via Videoconference (Zoom)**

PRESENT: Dr. K. Dej (Chair), Dr. L. Carter, Dr. C. Churchill, Dr. S. Corner, Ms A. Cristiano, Dr. R. da Silva, Dr. J. Donaldson, Dr. S. Hranilovic, Dr. S. McCracken, Dr. K. McGarry, Mr. F. Mecklai, Dr. P. Miu, Ms A. Neang, Ms M. Pool, Dr. T. Prowse, Dr. S. Ritz, Mr. S. Van Koughnett, Dr. J. Wilson, Mr. T. Paul (Governance Coordinator)

INVITED: Mr. B. Coburn, Ms L. Giordano, Dr. A. Gullage, Ms A. Jack, Ms T. Long, Ms J. Osterman, Ms S. Robinson, Mr. G. Rombough, Ms N. Solano, Ms J. Smith, Ms T. Sullivan, Ms M. White

REGRETS: Mr. C. Badiani, Ms V. Lewis, Dr. M. Farquharson, Mr. J. McNairn, Dr. A. Neville, Mx R. Sindhu

1. MINUTES OF PREVIOUS MEETING – OCTOBER 27, 2020

The minutes of the October 27, 2020 meeting were approved as circulated.

2. BUSINESS ARISING

There was no business arising.

3. CHAIR'S REMARKS

Dr. Dej welcomed members to the December meeting of the Undergraduate Council.

4. REPORT FROM THE UNDERGRADUATE COUNCIL EXECUTIVE COMMITTEE

a. Revised 2020-2021 Sessional Dates

Dr. Dej informed the Council that the revised 2020-2021 Sessional Dates were approved by the Executive Committee, on behalf of the Undergraduate Council.

5. REPORT FROM THE AWARDS COMMITTEE

Mr. Churchill provided members with an overview of the report from the Awards Committee.

a. Terms of Award

- i. Proposed New Awards**
- ii. Changes to Award Terms**
- iii. Proposed New Bursaries**
- iv. Changes to Bursary Terms**

It was duly moved and seconded,

that the Undergraduate Council approve two new awards, changes to one award, four new bursaries, and changes to one bursary, as set out in the attached.

The motion was *Carried*.

b. Revisions to the University Aid and Awards Policy

The Council heard that the Policy is scheduled for its triennial review this academic year. The proposed revisions were drafted with the assistance of the Equity and Inclusion Office, Aid & Awards, the School of Graduate Studies and University Advancement. Members received an overview of the primary changes to the Policy. It was explained that the primary changes include the extension of the policy review cycle to every five years, the addition of equity and inclusion principles, and an increased award by application minimum of \$3000.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, revisions to the University Aid and Awards Policy, as set out in the attached.

The motion was *Carried*.

6. REPORT FROM THE CERTIFICATES AND DIPLOMAS COMMITTEE

Dr. Prowse provided members with an overview of the report from the Certificates and Diplomas Committee.

a. Establishment of New Certificate and Diploma Programs

- i. Certificate of Professional Learning in Foundations in Management of Human Resources**

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Foundations in Management of Human Resources, as set out in the attached.

The motion was *Carried*.

ii. Certificate of Professional Learning in Foundations in Workplace Health and Safety

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Foundations in Workplace Health and Safety, as set out in the attached.

The motion was *Carried*.

iii. Certificate of Professional Learning in Foundations in Talent Planning and Acquisition

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Foundations in Talent Planning and Acquisition, as set out in the attached.

The motion was *Carried*.

iv. Certificate of Professional Learning in Intercultural Competency

Dr. Prowse noted that the item has been withdrawn and will be brought forward for approval at a future meeting.

b. Closure of Certificate and Diploma Programs

i. Certificate in Advanced Accounting and Finance

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the closure of the Certificate in Advanced Accounting and Finance, effective December 2020, as set out in the attached.

The motion was *Carried*.

ii. Diploma in Advanced Accounting and Finance

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the closure of the Diploma in Advanced Accounting and Finance, effective December 2020, as set out in the attached.

The motion was *Carried*.

7. REPORT FROM THE CURRICULUM AND ADMISSIONS COMMITTEE

Dr. McCracken provided members with an overview of the report from the Curriculum and Admissions Committee.

a. Curriculum Revisions for the 2021-2022 Undergraduate Calendar

- i. Arts & Science Program**
- ii. Faculty of Business**
- iii. Faculty of Engineering**
- iv. Faculty of Health Sciences**
- v. Faculty of Humanities**

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, major revisions to the *Bachelor of Arts in Music* program for inclusion in the *2021-2022 Undergraduate Calendar*, as recommended by the Faculty of Humanities, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Bachelor of Arts in Multimedia* program to the *Honours Bachelor of Arts in Media Arts* program, effective September 2021, as recommended by the Faculty of Humanities, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Combined Honours Bachelor of Arts in Multimedia and Another Subject* program to the *Combined Honours Bachelor of Arts in Media Arts and Another Subject* program, effective September 2021, as recommended by the Faculty of Humanities, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Combined Honours Bachelor of Arts in Peace Studies and Another Subject* program to the *Combined Honours Bachelor of Arts in Global Peace and Social Justice and Another Subject* program, effective September 2021, as recommended by the Faculty of Humanities, and set out in the attached.

The motion was *Carried*.

vi. Faculty of Science

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Bachelor of Science in Biology – Discovery Sub-Plan* program to the *Honours Bachelor of Science in Biology Research Specialization* program, effective September 2022, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Bachelor of Science in Biology – Physiology* program to the *Honours Bachelor of Science in Biology – Physiology Research Specialization* program, effective September 2022, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Bachelor of Science in Molecular Biology and Genetics* program to the *Honours Bachelor of Science in Molecular Biology and Genetics Research Specialization*, effective September 2022, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Bachelor of Science in Molecular Biology and Genetics Co-op* program to the *Honours Bachelor of Science in Molecular Biology and Genetics Research Specialization Co-op* program, effective September 2022, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Bachelor of Applied Science in Human Behaviour* program to the *Honours Bachelor of Applied Science in Applied Psychology in Human Behaviour*, effective September 2022, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Bachelor of Applied Science in Human Behaviour – Autism and Behavioural Science Specialization* program to the *Honours Bachelor of Applied Science in Applied Psychology in Human Behaviour – Autism and Behavioural Science Specialization*, effective September 2022, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the change in name of the *Honours Bachelor of Applied Science in Human Behaviour – Early Childhood Education Specialization* program to the *Honours Bachelor of Applied Science in Applied Psychology in Human Behaviour – Early Childhood Studies Specialization* program, effective September 2022, as recommended by the Faculty of Science, and set out in the attached.

The motion was *Carried*.

vii. Faculty of Social Sciences

It was duly moved and seconded,

that the Undergraduate Council approve the establishment of the *Minor in Social Problems, Social Policy and the Law*, for inclusion in the *2021-2022 Undergraduate Calendar*, as recommended by the Faculty of Social Sciences, and set out in the attached.

The motion was *Carried*.

viii. Office of the Registrar

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, revisions to the Glossary and General Academic Regulations, for inclusion in the *2021-2022 Undergraduate Calendar*, as recommended by the Office of the Registrar, and set out in the attached.

The motion was *Carried*.

It was noted that the Faculty of Health Sciences submission would be updated to include the amendments approved at the November 25, 2020 Curriculum and Admissions Committee meeting.

It was duly moved and seconded,

that the Undergraduate Council approve curriculum revisions for inclusion in the *2021-2022 Undergraduate Calendar*, as set out in the attached.

The motion was *Carried*.

b. Bachelor of Health Sciences (Honours) BHSc Program – Black Student Admissions Pilot

Dr. Ritz provided the Council with an overview of the proposal. It was explained that the Equitable Admissions for Black Applicants (EABA) pilot will be open to applicants who self-identify as Black (Black African, Black Caribbean, Black North American) and multi-racial students who have and identify with their Black ancestry. Members heard that the Black Equity Admissions Review Team (BEART) comprised of Black-identifying faculty, students and alumni will be involved in scoring the supplementary applications. The Council received an overview of the proposed timeline.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the Equitable Admissions for Black Applicants Pilot for the Bachelor of Health Sciences (Honours) program, as recommended by the Faculty of Health Sciences, and set out in the attached.

The motion was *Carried*.

8. REVISIONS TO THE POLICY ON ACADEMIC PROGRAM DEVELOPMENT AND REVIEW

Dr. Gullage provided an overview of the proposed revisions. Members heard that the Policy was updated to better reflect the University's Institutional Quality Assurance Process (IQAP). Several housekeeping changes were highlighted to the Council.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, revisions to the Policy on Academic Program Development and Review, as set out in the attached.

The motion was *Carried*.

9. OTHER BUSINESS

There being no other business, the meeting was adjourned at 3:18 p.m.