

**McMaster University
UNDERGRADUATE COUNCIL**

**Tuesday, October 27, 2020 at 2:30 p.m.
via Videoconference (Zoom)**

PRESENT: Dr. K. Dej (Chair), Mr. C. Badiani, Dr. L. Carter, Dr. C. Churchill, Dr. S. Corner, Ms A. Cristiano, Dr. R. da Silva, Dr. M. Farquharson, Dr. S. Hranilovic, Dr. S. McCracken, Dr. K. McGarry, Mr. J. McNairn, Mr. F. Mecklai, Dr. P. Miu, Ms A. Neang, Ms M. Pool, Dr. T. Prowse, Dr. S. Ritz, Mx R. Sindhu, Dr. J. Wilson, Mr. T. Paul (Governance Coordinator)

INVITED: Dr. D. Brooks, Mr. B. Coburn, Ms L. Giordano, Dr A. Gullage, Ms A. Jack, Ms T. Long, Ms S. Robinson, Mr. G. Rombough, Ms N. Solano, Ms J. Smith, Ms M. White, Dr. S. Veldhuis

REGRETS: Dr. J. Donaldson, Ms V. Lewis, Dr. A. Neville, Mx R. Sindhu, Mr. S. Van Koughnett

1. MINUTES OF PREVIOUS MEETING – SEPTEMBER 29, 2020

The minutes of the September 29, 2020 meeting were approved as circulated.

2. BUSINESS ARISING

There was no business arising.

3. CHAIR'S REMARKS

Dr. Dej welcomed members to the October meeting of the Undergraduate Council.

4. REPORT FROM THE AWARDS COMMITTEE

Mr. Churchill provided members with an overview of the report from the Awards Committee.

a. Terms of Award

- i. Proposed New Awards**
- ii. Proposed New Bursaries**

It was duly moved and seconded,

that the Undergraduate Council approve one new award and three new bursaries, as set out in the attached.

The motion was *Carried*.

- b. 2019-2020 Travel and Exchange Scholarship Reports**
- c. 2019-2020 Award Recipients Report**
- d. 2019-2020 Award Disbursement Summary**
- e. 2020 Major University and External Awards Selection Committee**

The material was reported for information.

5. REPORT FROM THE CERTIFICATES AND DIPLOMAS COMMITTEE

Dr. Prowse provided members with an overview of the report from the Certificates and Diplomas Committee.

Dr. Carter informed the Council that Continuing Education is requesting approval to change the McMaster credential from Certificate of Completion to Certificate of Professional Learning for several existing programs. Members heard that a number of the programs were initially approved as Certificates of Completion in the 2019-2020 academic year while discussions about the Certificate of Professional Learning were underway. The new Certificates of Professional Learning will help to align Continuing Education program's credentials with the Certificates and Diplomas Policy and distinguish between academic (credit) and professional development (non-credit) programming.

a. Establishment of New Certificate and Diploma Programs

i. Certificate of Professional Learning in Big Data Programming & Architecture

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Big Data Programming & Architecture, as set out in the attached.

The motion was *Carried*.

ii. Certificate of Professional Learning in Data Analytics

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to

Senate, the establishment of the Certificate of Professional Learning in Data Analytics, as set out in the attached.

The motion was *Carried*.

iii. Certificate of Professional Learning in Data Science

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Data Science, as set out in the attached.

The motion was *Carried*.

iv. Certificate of Professional Learning in Health and Social Services

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Health and Social Services, as set out in the attached.

The motion was *Carried*.

v. Certificate of Professional Learning in Professional Communication in the Canadian Workplace

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Professional Communication in the Canadian Workplace, as set out in the attached.

The motion was *Carried*.

vi. Certificate of Professional Learning in Risk Management

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Risk Management, as set out in the attached.

The motion was *Carried*.

vii. Certificate of Professional Learning in the Science of Cannabis

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in The Science of Cannabis, as set out in the attached.

The motion was *Carried*.

viii. Concurrent Certificate in Rehabilitation Sciences

Dr. Brooks provided an overview of the proposed Certificate. Members heard that the Certificate would provide undergraduate students from various disciplines an opportunity to focus their knowledge and skill development in the field of rehabilitation science.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Concurrent Certificate in Rehabilitation Sciences, as set out in the attached.

The motion was *Carried*.

b. Revisions to Certificate of Completion Programs

i. Diploma in Accounting

Dr. Carter explained that the Management Information Systems course will be revised to meet the updated Chartered Professional Accountants (CPA) competencies.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, revisions to the Diploma in Accounting, as set out in the attached.

The motion was *Carried*.

c. New Certificate of Completion Programs

ii. MMRI Industrial Training Program (Certificate of Completion in Advanced Manufacturing)

Dr. Veldhuis provided the Committee with an overview of the proposed Certificate of Completion. It was explained that the Program will address the challenges faced by manufacturing industry partners and provide students with the problem-solving skills needed to tackle the challenges they face.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Completion in Advanced Manufacturing, as set out in the attached.

The motion was *Carried*.

i. Revisions to Certificate of Completion Programs

i. Essentials (Professional Development) Program

The material was reported for information.

6. OTHER BUSINESS

There being no other business, the meeting was adjourned at 3:16 p.m.