

**McMaster University  
UNDERGRADUATE COUNCIL**

**Tuesday, January 26, 2021 at 2:30 p.m.  
via Videoconference (Zoom)**

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**PRESENT:** Dr. K. Dej (Chair), Dr. L. Carter, Dr. C. Churchill, Dr. S. Corner, Ms A. Cristiano, Dr. R. da Silva, Dr. M. Farquharson, Dr. S. Hranilovic, Dr. S. McCracken, Mr. J. McNairn, Mr. F. Mecklai, Dr. P. Miu, Ms M. Pool, Dr. T. Prowse, Dr. S. Ritz, Ms A. Saini, Mr. S. Van Koughnett, Dr. R. Whyte, Dr. J. Wilson, Ms. M. Zheng (Associate University Secretary)

**INVITED:** Mr. B. Coburn, Ms L. Giordano, Ms A. Jack, Ms T. Long, Ms S. Robinson, Ms N. Solano, Ms T. Sullivan, Ms. E. Way

**REGRETS:** Mr. C. Badiani, Ms V. Lewis, Dr. K. McGarry, Ms A. Neang, Mx R. Sindhu

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**1. MINUTES OF PREVIOUS MEETING – DECEMBER 8, 2020**

The minutes of the December 8, 2020 meeting were approved as circulated.

**2. BUSINESS ARISING**

There was no business arising.

**3. CHAIR'S REMARKS**

Dr. Dej welcomed members to the January meeting of the Undergraduate Council. Members heard that an announcement regarding the Intersession/Spring/Summer term will be made shortly. It will be a predominately remote environment with the exception of specific courses identified as having an essential in person component.

With regard to Fall 2021, the Provost has brought together a group to make plans for teaching and learning, work environments and research. There is a need to think of the best ways to bring students back to campus as it can be expected that it will be some sort of a blended environment.

**4. REPORT FROM THE AWARDS COMMITTEE**

Mr. Churchill provided members with an overview of the report from the Awards Committee.

**a. Terms of Award**

- i. **Proposed New Awards**
- ii. **Changes to Academic Grant Terms**
- iii. **Changes to Award Terms**
- iv. **Proposed New Bursaries**
- v. **Awards Removed from the Undergraduate Calendar**

It was duly moved and seconded,

**that the Undergraduate Council approve twelve new awards, changes to one academic grant, changes to four awards, four new bursaries, and the removal of four awards from the Undergraduate Calendar, as set out in the attached.**

The motion was *Carried*.

- vi. **Award Value Changes**

The material was reported for information.

## **5. REPORT FROM THE CERTIFICATES AND DIPLOMAS COMMITTEE**

Dr. Prowse provided members with an overview of the report from the Certificates and Diplomas Committee.

### **a. Establishment of New Certificate and Diploma Programs**

- i. **Certificate of Professional Learning in Nursing Concepts in Continence Care**

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Nursing Concepts in Continence Care, as set out in the attached.**

The motion was *Carried*.

- ii. **Certificate of Professional Learning in Intercultural Competency**

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Certificate of Professional Learning in Intercultural Competency, as set out in the attached.**

The motion was *Carried*.

**iii. Concurrent Certificate in Social Innovation**

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Concurrent Certificate in Social Innovation, as set out in the attached.**

The motion was *Carried*.

**iv. Concurrent Certificate in Creative Writing and Narrative Arts (CWNA)**

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Concurrent Certificate in Creative Writing and Narrative Arts (CWNA), as set out in the attached.**

The motion was *Carried*.

**b. Revisions to Certificate and Diploma Programs**

**i. McMaster English Language Development Diploma (MELD)**

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, revisions to the McMaster English Language Development Diploma (MELD), as set out in the attached.**

The motion was *Carried*.

**ii. McMaster English Readiness for Graduate Excellence Certificate (MERGE)**

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, revisions to the McMaster English Readiness for Graduate Excellence Certificate (MERGE), as set out in the attached.**

The motion was *Carried*.

**iii. Concurrent Certificate for Applied Ethics and Policy (CAEP)**

It was duly moved and seconded,

**that the Undergraduate Council approve revisions to the Concurrent Certificate for Applied Ethics and Policy (CAEP), as set out in the attached.**

The motion was *Carried*.

**iv. Concurrent Certificate in Essential French**

It was duly moved and seconded,

**that the Undergraduate Council approve revisions to the Concurrent Certificate in Essential French, as set out in the attached.**

The motion was *Carried*.

**v. Concurrent Certificate in the Language of Medicine and Health**

It was duly moved and seconded,

**that the Undergraduate Council approve revisions to the Concurrent Certificate in the Language of Medicine and Health, as set out in the attached.**

The motion was *Carried*.

**vi. Concurrent Certificate in Professional French**

It was duly moved and seconded,

**that the Undergraduate Council approve revisions to the Concurrent Certificate in Professional French, as set out in the attached.**

The motion was *Carried*.

**c. New Certificate of Attendance Programs**

**i. Certificate of Attendance in Data Analytics III**

The material was reported for information.

**d. Revisions to Certificate of Completion Programs**

**i. Essentials (Professional Development Program)**

The material was reported for information.

**6. REPORT FROM THE CURRICULUM AND ADMISSIONS COMMITTEE**

Dr. McCracken provided members with an overview of the report from the Curriculum and Admissions Committee.

**a. Addenda to Curriculum Revisions for the 2021-2022 Undergraduate Calendar**

**i. Office of the Registrar (Admission Requirements, Application Procedures)**

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, revisions to the Admission Requirements and Application Procedures, for inclusion in the 2021-2022 Undergraduate Calendar, as recommended by the Office of the Registrar, and set out in the attached.**

The motion was *Carried*.

**b. Midwifery Education Program – Facilitated Black Applicant Admissions Pathway**

It was duly moved and seconded,

**that the Undergraduate Council approve, for recommendation to Senate, the Facilitated Black Applicant Admissions Pathway for the Midwifery Education Program, as recommended by the Faculty of Health Sciences, and set out in the attached.**

The motion was *Carried*.

**7. OTHER BUSINESS**

There being no other business, the meeting was adjourned at 3:03 p.m.