

## Minutes of the Meeting of the University Planning Committee

Wednesday, October 30, 2024 at 10:30 AM, Council Chambers, Gilmour Hall

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- PRESENT:** Susan Tighe (Chair), Carmela Alfaro-Laganse, Karen Bird, Lindsay Bolan, Ruth Chen, Lauren Fink, Shivam Gupta, Andy Knights, Jake Nease, Mahmut Parlar, Heather Sheardown, Brenda Vrkljan, Andrea Thyret-Kidd (University Secretary & Chief Governance and Privacy Officer), Michelle Zheng (*Associate University Secretary*), Sherri Keene (*Assistant University Secretary*)
- CONSULTANTS:** Ehab Kamarah, *Associate Vice President & Chief Facilities Officer*  
Melissa Pool, *Associate Vice-President Academic Planning and Finance*
- OBSERVERS:** Dina Brooks, *Executive Vice-Dean & Associate Vice-President (Academic)*  
Kim Dej, *Vice-Provost, Teaching and Learning*  
Matheus Grasselli, *Deputy Provost*  
David Ogborn, *McMaster University Faculty Association*  
Sean Van Koughnett, *Associate Vice-President (Students & Learning) and Dean of Students*
- INVITEES:** Barrington Walker, *Vice Provost, Equity & Inclusion*  
Patricia Suleiman, *Director, Human Rights & Accessibility, Equity and Inclusion Office*  
Paula Hearn, *Manager, Accessibility Program, Equity and Inclusion Office*  
Manish Verma, *Associate Dean, DeGroote School of Business*  
Sonia Anand, *Associate Vice-President, Global Health*  
Patty Montague, *Managing Director, Global Health Program*  
Esther Chin, *Assistant Clinical Professor*  
Feng Xie, *Professor, Health Research Methods, Evidence and Impact (HE&I)*  
Khaled Hassanein, *Dean, DeGroote School of Business*
- REGRETS:** Catherine Anderson, David Farrar, Saher Fazilat, Steve Hranilovic, Lena Kahn, Lili Litwin
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## **OPEN SESSION**

### **1. Notice of Meeting - October 16, 2024**

The notice of meeting was circulated on October 16, 2024.

### **2. Approval of Agenda**

It was duly moved and seconded,

**that the University Planning Committee approve the agenda for the meeting of October 30, 2024.**

The motion was **Carried**.

### **3. Business Arising**

There was no business arising.

### **4. Minutes of the Previous Meeting – September 18, 2024 (Open Session)**

It was duly moved and seconded,

**that the University Planning Committee approve the open session minutes of the meeting held on September 18, 2024, as circulated.**

The motion was **Carried**.

### **5. Chair's Comments and Update**

Susan Tighe, *Provost and Vice-President (Academic)*, expressed excitement for being appointed McMaster's next President, noting it will be a privilege to serve in the role. S. Tighe reinforced that McMaster is one University and while everyone must work together and collaborate to get through some challenging times ahead, there are also a lot of exciting things to come.

### **6. McMaster's Accessibility Council Annual Report 2023-2024**

Barrington Walker, *Vice Provost, Equity & Inclusion*, Patricia Suleiman, *Director, Human Rights & Accessibility, Equity and Inclusion Office*, and Paula Hearn, *Manager, Accessibility Program, Equity and Inclusion Office*, provided an overview of the report.

In response to a question, it was confirmed that the PDF remediation deliverable is on track for December 2024 and University Technology Services (UTS) is involved with this project to assist departments. The Committee asked questions around the training data collected, training programs offered and if the Equity and Inclusion Office has the capacity to collaborate with programs to assist with finding student placements and experiential learning opportunities.

This item was for information.

## 7. Report from Graduate Council

*Approval*

**Manish Verma**, *Associate Dean, DeGroot School of Business*, presented the Report from Graduate Council.

### 1. Graduate Diploma in Global Surgery: Surgical Care Systems and Health Equity

Sonia Anand, *Associate Vice-President, Global Health*, Patty Montague, *Managing Director, Global Health Program*, Esther Chin, *Assistant Clinical Professor*, provided an overview of diploma.

A member asked what happened at the University of British Columbia in terms of their enrolment since they have a similar program and how the Global Health Program is addressing these gaps. It was also noted that the program is addressing global inequities however, the income of the program is showing twice the expenses. S. Anand advised that the domestic course fee is set by government-imposed guidelines and lower than the international fee. While this does not align with the global desire, there is a pay-it-forward program and students have the option to help low-income countries in creative ways.

It was duly moved and seconded,

Motion:

**that the University Planning Committee approve, for recommendation to the Senate, the Graduate Diploma in Global Surgery: Surgical Care Systems and Health Equity, as circulated.**

The motion was **Carried**.

## **2. Non-Academic Microcredentials in Health Technology Assessments**

Feng Xie, *Professor, Health Research Methods, Evidence and Impact (HE&I)*, provided an overview of the non-academic microcredential.

There were no questions from the Committee.

It was duly moved and seconded,

Motion:

**that the University Planning Committee approve, for recommendation to the Senate, the Non-Academic Microcredential in Health Technology Assessments, as circulated.**

The motion was **Carried**.

## **8. Report from the Faculty of Business**

Khaled Hassanein, *Dean, DeGroote School of Business*, presented the Report from the Faculty of Business.

The Committee discussed the McLean Centre for Collaborative Discovery and how the physical space will enhance student learning. An observer commended the creation of cost-recovery and noted that all Faculties need to be thinking of offering professional Master's programs or something similar.

This item was for information.

## **9. Other Business**

There was no other business.