



Instructions to Undergraduate Student Nominees UNIVERSITY PLANNING COMMITTEE

- 1) Submit a completed copy of this form to the University Secretariat at unielec@mcmaster.ca by the close of the nomination period.
- 2) The **NOMINEE** may submit the one-page statement (approximately 300 words).
- 3) All approved candidates must attend a **mandatory campaign** information session to be held following the close of the nomination period. The dates and times will be sent to nominees at a later date.
- 4) The **Nominee** and all **nominators** must be members of McMaster University as defined below:

UNDERGRADUATE STUDENT means: a full-time undergraduate student who has not been declared ineligible to continue at the University in the preceding Session; or a part-time student, a continuing student, or a second-degree student, registered for at least six units of undergraduate work.

- 5) The (3) three **Nominators** must all be **undergraduate** students.
- 6) In order to comply with the nomination requirements, all **nominators** must send an email **from** their McMaster email account **to the NOMINEE** with the nomination statement below.
- 7) Hard copy signatures are **not** required for nominators. In order to comply with the nomination requirements all **nominators** must send an email **from** their McMaster email account **to the Nominee** with the following statement:

I nominate <**NOMINEE NAME**> as a candidate for election to the University Planning Committee.

I understand that the University Secretariat may contact me to verify this nomination.

Nominator first and last name

Nominator student ID#

Nominator McMaster email address

- 8) The **Nominee** must attach a PDF copy of the nomination emails to their completed nomination form in order for their nomination to be accepted.

NOMINATION FORM

Undergraduate Student Representative to the University Planning Committee

Name of **Nominee**: _____
Honorific _____ First _____ Last _____

Faculty: _____ Student ID#: _____

Program & Level: _____

McMaster email: _____ Phone: _____

Declaration: *I, the above-named nominee, submit this nomination as a candidate for election to the University Planning Committee. If elected, I am prepared to serve for the assigned term or until graduation or withdrawal from the University, whichever is the lesser.*

All Nominators must be undergraduate students

Nominator #1 _____
Honorific _____ First _____ Last _____

McMaster Email _____ Student # _____

Nominator #2 _____
Honorific _____ First _____ Last _____

McMaster Email _____ Student # _____

Nominator #3 _____
Honorific _____ First _____ Last _____

McMaster Email _____ Student # _____

Please return to unielec@mcmaster.ca before the close of the nomination period.

Statement on Collection of Personal Information and Protection of Privacy - Elections

McMaster University collects and retains personal information of nominees and nominators under the authority of *The McMaster University Act, 1976*. The information you provide for the purpose of elections will be protected and used in compliance with Ontario's *Freedom of Information and Protection of Privacy Act (RSO 1990)* and will be disclosed only in accordance with this Act. Information on elections may also be disclosed and used for statistical purposes by the University. If you have any questions about the collection and use of this information, please contact the [Privacy Office \(University Secretariat\)](#).



In the space below, please provide a statement (approximately 300-words) that will be helpful to the electorate in their selection. This page will be posted to the University Secretariat website exactly as submitted by the nominee; do not submit personal information on this page (i.e., address, telephone number, e-mail address, photograph, etc.). Please limit your statement to this page only.

Name of Nominee: _____