1 MINUTES OF THE PREVIOUS MEETING – DECEMBER 10, 2019

The minutes of the December 10, 2019 meeting were approved as circulated.

2 BUSINESS ARISING

There was no business arising.

3 CHAIR’S REMARKS

Dr. Dej welcomed members to the January meeting of Undergraduate Council.

4 REPORT FROM THE AWARDS COMMITTEE

Mr. Churchill provided members with an overview of the report from the Awards Committee.

a. Terms of Award

i. Proposed New Awards
ii. Changes to Award Terms
iii. Proposed New Bursaries
iv. Awards Removed from the Undergraduate Calendar

It was duly moved and seconded,

that the Undergraduate Council approve one new award, changes
to one award term, six new bursaries, and the removal of one award from the Undergraduate Calendar, as set out in the attached.

The motion was Carried.

b. Revisions for the 2020-2021 Undergraduate Calendar

i. Aid & Awards Revisions to the Undergraduate Calendar

Members heard that most of the proposed revisions are of a housekeeping nature. It was explained that the revisions reflect the implementation of a new service model in the Office of the Registrar. Student facing services will be offered by the Office of the Registrar, while University and government aid/award processing will be managed by the Office of the Registrar, Aid & Awards.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, revisions to Student Financial Aid & Scholarships for inclusion in the 2020-2021 Undergraduate Calendar, as set out in the attached.

The motion was Carried.

5 REPORT FROM THE CERTIFICATES & DIPLOMAS COMMITTEE

Dr. Prowse provided members with an overview of the report from the Certificates and Diplomas Committee.

a. Establishment of New Certificate Programs

i. Concurrent Certificate in Geographic Information Science (GIS)

Members heard that the proposed Certificate will provide students with an opportunity to focus their academic development and expertise in the area of geographic information science. The Certificate will serve to recognize that students have gained core knowledge in this area through their coursework.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Concurrent Certificate in
Geographic Information Science (GIS), as set out in the attached.

The motion was Carried.

ii. Concurrent Certificate in Urban Studies & Planning (USP)

Members heard that the proposed Certificate will provide students with an opportunity to develop expertise in the related fields of urban geography.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Concurrent Certificate in Urban Studies & Planning (USP), as set out in the attached.

The motion was Carried.

b. Revisions to Certificate and Diploma Programs

i. Concurrent Certificate in Professional French

It was explained that the proposed revision involves the inclusion of a note regarding French placement test availability. The revision addresses the issue of students being placed in the course appropriate to their linguistic ability.

It was duly moved and seconded,

that the Undergraduate Council approve revisions to the Concurrent Certificate in Professional French, as set out in the attached.

The motion was Carried.

ii. Concurrent Certificate in the Language of Medicine and Health

Members heard that the proposed revision involves the removal of LINGUIST 1A03 from the list of prerequisite courses. It was explained that LINGUIST 1A03 is a prerequisite for LINGUIST 3F03 and therefore must already have been taken by students pursuing the Certificate.

It was duly moved and seconded,
that the Undergraduate Council approve revisions to the Concurrent Certificate in the Language of Medicine and Health, as set out in the attached.

The motion was Carried.

iii. Concurrent Ethics and Policy for Technological Innovation Certificate (EPTIC)

Members heard that the proposed revisions aim to allow for greater flexibility in order to encompass all ethics projects related to the department.

It was duly moved and seconded,

that the Undergraduate Council approve revisions to the Concurrent Ethics and Policy for Technological Innovation Certificate (EPTIC), as set out in the attached.

The motion was Carried.

c. Revisions to Certificate of Completion Programs

i. Certificate of Completion in Project Management

Dr. Prowse reported, for information, revisions to the Certificate of Completion in Project Management.

6 PROGRAM CLOSURE – MASTER OF DIVINITY (MDiv) AND MASTER OF THEOLOGICAL STUDIES (MTS)

Ms Thomas, Vice-President, Enrolment Management and Marketing Registrar, McMaster Divinity College, provided members with an overview of the proposed program closures. Members heard that the proposed program closures are the result of a request from McMaster Divinity College (MDC) to have degrees or parchments for both programs exclusively awarded by MDC’s Senate. No new students will be admitted into the MDiv and MTS programs beginning in September 2020.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to the University Planning Committee, the closure of the Master of Divinity program, effective September 2020, as recommended by McMaster Divinity College, and set out in the attached.

The motion was Carried
It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to the University Planning Committee, the closure of the Master of Theological Studies program, effective September 2020, as recommended by McMaster Divinity College, and set out in the attached.

The motion was Carried.

7 RESEARCH PLAGIARISM CHECKING POLICY

Dr. Hranilovic addressed the circulated Research Plagiarism Checking Policy. Members heard that the proposed Policy was approved by Graduate Council at its January 21, 2020 meeting. In response to questions and comments, it was observed that the beginning of Section 16 of the Policy should be revised for clarity.

It was duly moved and seconded,

that the Undergraduate Council approve, for recommendation to Senate, the establishment of the Research Plagiarism Checking Policy, as set out in the attached, and amended at the meeting.

The motion was Carried.

8 OTHER BUSINESS

There being no other business, the meeting was adjourned at 2:53 p.m.