AGENDA

OPEN SESSION

1. MINUTES OF PREVIOUS MEETING – DECEMBER 5, 2018 (OPEN SESSION)

2. BUSINESS ARISING

3. CHAIR'S COMMENTS AND UPDATE

4. REPORT FROM GRADUATE COUNCIL
   a. ADMI Program Cancellation

5. OTHER BUSINESS

CLOSED SESSION

6. MINUTES OF PREVIOUS MEETING – DECEMBER 5, 2018 (CLOSED SESSION)

7. BUSINESS ARISING

8. PROJECT STATUS REPORT

9. OTHER BUSINESS

10. ADJOURNMENT
To: University Planning Committee

From: Christina Bryce
Assistant Graduate Secretary

At its meeting on December 4th, Graduate Council approved the cancellation of the ADMI program.

Graduate Council now recommends that the University Planning Committee approve the cancellation of the ADMI program as outlined in the attached.

Attachment
RECOMMENDATION FOR CHANGE IN GRADUATE CURRICULUM - FOR CHANGE(S)
INVOLVING DEGREE PROGRAM REQUIREMENTS / PROCEDURES / MILESTONES

IMPORTANT: PLEASE READ THE FOLLOWING NOTES BEFORE COMPLETING THIS FORM:
1. This form must be completed for ALL changes involving degree program requirements/procedures. All sections of this form must be completed.
2. An electronic version of this form (must be in MS WORD not PDF) should be emailed to the Assistant Secretary, School of Graduate Studies (cbryce@mcmaster.ca).
3. A representative from the department is required to attend the Faculty Curriculum and Policy Committee meeting during which this recommendation for change in graduate curriculum will be discussed.

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>Mechanical Engineering</th>
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<tbody>
<tr>
<td>NAME OF PROGRAM and PLAN</td>
<td>Advanced Design and Manufacturing Institute (ADMI)</td>
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<tr>
<td>DEGREE</td>
<td>Master's of Engineering (M.Eng.) Design and Manufacturing</td>
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NATURE OF RECOMMENDATION (PLEASE CHECK APPROPRIATE BOX)

Is this change a result of an IQAP review? ☐ Yes ☒ No

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<tr>
<th>CHANGE IN ADMISSION REQUIREMENTS</th>
<th>CHANGE IN COMPREHENSIVE EXAMINATION PROCEDURE</th>
<th>CHANGE IN COURSE REQUIREMENTS</th>
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<tr>
<td>CHANGE IN THE DESCRIPTION OF A SECTION IN THE GRADUATE CALENDAR</td>
<td>EXPLAIN:</td>
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OTHER CHANGES (x) EXPLAIN:
Removal of ADMI program and associated Master’s degree from the Graduate Calendar (under “Faculty of Engineering”, subheading “Mechanical Engineering - Programs”)
**Describe the existing requirement/procedure:**

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<tr>
<th><strong>Provide a detailed description of the recommended change</strong> (Attach additional pages if space is not sufficient.)</th>
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**Rationale for the recommended change** (How does the requirement fit into the department's program and/or tie to existing Program Learning Outcomes from the program's IQAP cyclical review?):

McMaster University is no longer affiliated with the program; it is now only offered through a collaboration between Queen's University and Western University.

**Provide implementation date:** *(Implementation date should be at the beginning of the academic year)*

September 1, 2019.

**Are there any other details of the recommended change that the Curriculum and Policy Committee should be aware of? If yes, explain.**

**Provide a description of the recommended change to be included in the calendar** (please include a tracked changes version of the calendar section affected if applicable):

**Contact information for the recommended change:**

Name: Dr. C. Ching  
Email: chingcy@mcmaster.ca  
Extension: 24998  
Date submitted: Oct. 9, 2018
If you have any questions regarding this form, please contact the Assistant Secretary, School of Graduate Studies, cbryce@mcmaster.ca

SGS/2013